

## January 24, 2017 Library Board Meeting

### Enclosed:

- ❖ Agenda
- ❖ Draft Minutes of Tuesday, November 22, 2016, regular meeting – action item on agenda #4
- ❖ Public Postings for Library Board
- ❖ Gift Fund Claims November/December 2016 & Jan 2017 - consent calendar on agenda #5
  - Gift Fund Expenditures Report FY1617, dated 1/19/17
- ❖ Budget Summary/Budget Performance, 11/30/16, discussion item on agenda #10
- ❖ Budget Summary/Budget Performance, 12/31/16, discussion item on agenda #10
- ❖ Director's Monthly Report, January 2017, discussion item on agenda #11
- ❖ DCPL – 2016 Nevada Public Library Survey
- ❖ Library operations items:
  - Press Releases
  - Newspapers & some articles of interest
  - Misc (PublicFAX24)

Minden Branch:  
1625 Library Lane  
Minden, NV 89423  
P: 775.782.9841  
F: 775.782.5754



Lake Tahoe Branch:  
233 Warrior Way  
Zephyr Cove, NV 89448  
P: 775.588.6411  
F: 775.588.6464

P.O. Box 337 • Minden, NV 89423

douglas.lib.nv.us

January 19, 2017

The Douglas County Public Library Board of Trustees will meet at 10:00 a.m. on Tuesday, **January 24, 2017** in the Pine Nut Room of the Minden Library, 1625 Library Lane, Minden, NV. Below is an agenda of all items scheduled to be considered. All items **For Possible Action** will include a Public Comment period.

## AGENDA

1. Public comments and discussion.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

2. For possible action. Election of Chairperson and Vice Chairperson of Library Board of Trustees for 2017.

3. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

4. For possible action. Approval of the minutes of the November 22, 2016 regular meeting.

5. Consent Calendar.

Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting. Motion to approve the Consent Calendar, item 5a.

- a. For possible action. Approval of Gift fund claims
  - i. November / December 2016 / January 2017

6. Library Staff changes. Discussion of recent staff retirement and recruitment process.  
[Discussion]
7. Update on Bookmobile Project fundraising. Discussion of donation from City National Bank.  
[Discussion]
8. For possible action. Review and update of proposed changes to WORK WEEK AND HOLIDAYS POLICY. Last update 2013.
9. Annual County Budget. Discussion of audit and ending fund balance of library funds.  
[Discussion]
10. Review of Budget Performance Report summary and Gift Fund summary:
  - a. 11/30/2016
  - b. 12/31/2016
  - c. Augmentations for February 2017[Discussion]
11. Monthly Report. [Discussion]
  - a. Friends / Foundation
    - i. Friends Annual Meeting – February 4, 2017 (new date)
    - ii. Friends Board Monthly Meeting – February 13, 2017
    - iii. Foundation Annual Meeting – February 15, 2017
  - b. Completed Library Programs
  - c. Current / Planned Library Programs
  - d. Usage statistics
  - e. Facility work

12. Public comments and discussion.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

13. For possible action. Adjournment.

According to the provisions of NRS 241, this notice and agenda has been posted on or before 10:00 am on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Zephyr Cove

Douglas County Courthouse  
Minden Post Office  
Zephyr Cove Post Office  
<http://douglas.lib.nv.us>  
<https://notice.nv.gov>

Supporting material for the meeting is available at the Circulation Desk, Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Kathy Munson, Administrative Services Manager  
Douglas County Public Library  
1625 Library Lane, Minden, NV 89423  
775-782-9841  
[kmunson@douglas.lib.nv.us](mailto:kmunson@douglas.lib.nv.us)

Reasonable efforts will be made to assist and accommodate handicapped persons desiring to attend the meeting. Please contact Amy Dodson at 782-9841 before January 24, 2017 for arrangements.

*UNAPPROVED*  
**LIBRARY BOARD MINUTES**  
**November 22, 2016**

**ATTENDEES**

**Library Board Members:** Melanie Boudreau, Vice Chairperson, Barb Wilson, Deborah Blackman and Bonnie Rogers. Charles Wolle, Chairperson, was absent.

**County and Library Staff:** Amy Dodson, Linda Wilson and Kathy Munson. Kathy Munson took the minutes.

**THE MEETING CONVENED AT 10:02 A.M.**

**1. PUBLIC COMMENTS AND DISCUSSION [Discussion]**

Melanie Boudreau asked for public comment.

Barb Wilson passed out a report of revenue and expenses from the November book sale, noting the sale made more money this time than last. Barb will prepare a report such as this after each book sale and copy Amy Dodson, Director. She also reported that the Friends of the Library gave a nice sized donation of \$6,000 to the library this year, stating that the Friends will be able to donate more money to the library since they will have more revenue coming in from book sales.

There was no further public comment. Public comment was closed.

**2. APPROVAL OF THE PROPOSED AGENDA [Action]**

Bonnie Rogers made a motion to approve the agenda as presented. Deborah Blackman made a second. Melanie Boudreau asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

**3. APPROVAL OF THE MINUTES OF THE OCTOBER 25, 2016, REGULAR MEETING [Action]**

Barb Wilson made a motion to approve the minutes as presented. Bonnie Rogers made a second. Melanie Boudreau asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

#### **4. CONSENT CALENDAR [Action]**

Items on the Consent Calendar are as follows:

a. Gift fund claims October / November 2016

*Recorded Books	Library Materials eAudio Subscription	01276	\$4,000.00
*DoCo Procurement	Halloween Party & New librarians' reception	01278	\$ 289.86

\*Funding by Friends of the Library

Bonnie Rogers made a motion to approve all items on the Consent Calendar. Deborah Blackman made a second. Melanie Boudreau asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

#### **5. REVIEW OF BUDGET PERFORMANCE REPORT SUMMARY AND GIFT FUND SUMMARY [Discussion]**

a. 10/31/16

Overall, we are under budget for this time in the fiscal year at 29% total budget used.

Gift Fund Summary – 10/31/16

Revenue YTD	\$12,074.25
Expenditures YTD	(\$19,190.11)
Fund Balance YTD	\$ 7,115.86

Amy Dodson stated this is a summary only. We still are waiting for the Finance Department to carry last fiscal year's balance forward into the current fiscal year.

#### **6. LIST OF EVALUATIONS COMPLETED**

- a. Davis
- b. Gruver
- c. Long
- d. Pearson
- e. Wood

#### **7. DISCUSSION AND POSSIBLE ACTION TO APPROVE CLOSURE OF LAKE TAHOE LIBRARY ON SATURDAY, DECEMBER 24, 2016. GOVERNMENT HOLIDAY CLOSURE THIS YEAR IS FOR MONDAY, DECEMBER 26, 2016 [Action]**

Amy Dodson explained that an error resulted in this not being heard at the October, 25, 2016, Library Board of Trustees meeting. At that meeting the Board approved by unanimous vote to close

the Minden library on December 24<sup>th</sup>, but the Lake Tahoe branch was not included in that approval, thus the reason it's brought before the Board today.

Amy noted that she consulted the County Manager and he saw no conflicts, indicating that time would record similarly to a paid administrative day and not used against staff's vacation leave.

Deborah Blackman made a motion to approve closure of the Lake Tahoe Branch Library on December 24. Barb Wilson made a second. Melanie Boudreau asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

## **8. UPDATE ON PROFESSIONAL LIBRARY CONFERENCES [Discussion]**

### **a. Nevada Library Association conference October 17-19**

Amy Dodson stated she and Luise Davis attended. This year's conference included the last installment of the Nevada Library Institute program. The conference was better than last year's because the sessions were useful and of much more value to attendees. The Nevada Library Association (NLA) passed the gavel to Amy as NLA President-Elect for 2017.

### **b. Mountain Plains Library Association conference October 20-22**

Amy Dodson reported that she attended the Mountain Plains Library Association (MPLA) conference with the representative from Washoe County (every state has a representative). We observed how it was conducted and organized since we will be promoting it for 2017. Amy went directly to this conference right after the NLA conference.

The Board asked if Amy discovered or learned anything that might be implemented at our library. Amy responded she did, and would go over that item when statistics are reviewed. There was no further discussion.

## **9. UPDATE TO 2011-2020 LONG RANGE PLAN [Action]**

Amy Dodson stated the updated objectives need adoption today, but indicated that changes can still be made.

### **a. Discussion of possible Goal 1 and Goal 2 objectives for 2017.**

#### **Goal 1, Objective 1**

- Bonnie Rogers mentioned that the RFID research was already complete. Amy Dodson responded that she will change the verbiage to "implement" and remove "research and evaluate." Amy added that RFID tags have arrived and a timeline to set up tagging is being developed. The physical process should start after the first of the new year.

## Goal 2, Objective 1

- Deborah Blackman asked if BISAC was being done separately from RFID implementation. Amy responded she intends to run them concurrently, adding that a meeting with staff is set for Tuesday, December 29<sup>th</sup> to discuss the reclassification process. Amy will bring this before the Board at the January 2017 meeting. If library closure is required, that will be brought before the Board for consideration, as well.

## Goal 2, Objective 5

- Barb Wilson asked about the sports and fitness theme language for the Summer Reading Program, since it was discussed that this be removed. Amy responded that this was a typographical error, and she will change that language.
- b. Review/amend the proposed 2017 objectives.
- Goal 1, Objective 1 – Instead of “Research and evaluate RFID technology...” the verbiage will be changed to, “Implement RFID technology...”
  - Goal 2, Objective 5 – Instead of “Summer Reading 2017 patrons will have a Summer Reading Program that features a sports and fitness theme...” the verbiage will be changed to, “Summer Reading 2017 patrons will have a Summer Reading Program that features a theme of...”
- c. New 2017 objectives must be adopted by November 22 meeting.

Deborah Blackman made a motion to approve and adopt the goals and objectives as amended. Barb Wilson made a second. Melanie Boudreau asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

## 10. MONTHLY REPORT [Discussion]

The monthly report is attached to and made a part of these minutes.

## NON-AGENDA ITEM – CIRCULATION STATISTICS

Amy Dodson passed out a document entitled “Circulation Statistics Across Nevada” that she received while at the NLA conference. It shows what library materials and/or services are going up and which are going down. Most remarkable is the increase in downloadable eAudio materials. This category increased by 1,100 percent from one year to the next.

Close to that is downloadable video material which went up 831 percent. Down is the number of public internet computers though usage has gone up by 8 percent. Amy commented that it is good



to know that our recent purchase of \$4,000 in eAudio adult subscription with funds donated by the Friends of the Library is responsive with demand for this type product.

Amy indicated this was just part of what she brought back from the NLA conference and that there would be more items to present to the Board.

## **NON-AGENDA ITEM – OUTREACH**

Melanie Boudreau asked about outreach to the high school. Amy responded that the Youth Services Librarian does school visits at the elementary, middle and high schools where she promotes the materials and services that we offer, such as the Teen Advisory Board. As an example from last year, she led the program “Tech Device Day” for teens.

### **11. DISCUSSION AND POSSIBLE ACTION TO ADOPT SCHEDULE OF MEETING DATES, TIMES AND LOCATIONS FOR 2017 [Action]**

- a. Draft of meeting dates, times: 4<sup>th</sup> Tuesday of month, Thursday in September

Bonnie Rogers made a motion to approve the schedule of meetings for 2017 as presented. Barb Wilson made a second. Melanie Boudreau asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

### **12. DISCUSSION AND POSSIBLE ACTION TO CONDUCT THE ANNUAL PERFORMANCE EVALUATION OF LIBRARY DIRECTOR AMY DODSON. THE EVALUATION SHALL BE BASED ON THE DIRECTOR’S PERFORMANCE AND ACHIEVEMENTS [Action]**

- a. A packet of information and the evaluation form was mailed to each Trustee, which can be used for discussion.
- b. Conduct and finalize performance evaluation.
  - The Library Board of Trustees prepared the annual performance evaluation and set next year’s Goals & Objectives for Library Director Amy Dodson.
  - The Board members mutually agreed that the Gift Fund account is not to be used for bonuses.
  - Using descriptions of “Superior” and “Fully Competent” performance where “Fully Competent” sometimes exceeds expectations, the Board believes Library Director Amy Dodson is exceeding expectations in many areas of the job description and recommended two (2) days paid administrative leave be granted in lieu of a merit pay increase.
  - The evaluation will be submitted to Human Resources with a Personnel Action Form for the two days of paid administrative leave.

Deborah Blackman made a motion to approve the evaluation in accordance with the Board's discussion. Barb Wilson made a second. Melanie Boudreau asked for public comment. There being no public comment, public comment was closed and the motion passed unanimously.

At the conclusion of the evaluation, Director Amy Dodson thanked the Board of Trustees for the evaluation, positive and negative, and she appreciated their feedback. Amy asked if there was anything other than what the Board had written that they would like for her to do. Bonnie Rogers responded that she would like to see more community exposure so that the public recognizes Amy as the library director. Board suggestions included luncheons, chamber events, going to the schools, and giving slide presentations to the community. Amy thanked the Board for their input.

Amy thanked the Board for their past year of service to the library, as this was the last 2016 Board meeting. She also thanked Barb Wilson for her 8 years of service as a Library Trustee.

### **13. PUBLIC COMMENTS AND DISCUSSION**

Melanie Boudreau asked for public comment. There being no public comment or discussion, public comment was closed.

### **14. ADJOURNMENT**

There was no further action or discussion. The meeting adjourned at 12:15 p.m.

km

## DOUGLAS COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

A quorum or greater number of Library Board Trustees may be gathering at any or all of the following organizations' meetings during the months of January / February 2017. At these meetings, the Library Board of Trustees is in attendance to observe the proceedings of the organization and to participate in discussions to the extent allowed by the organization.

These organizations may not have posted a formal agenda for their meetings. The Library Board of Trustees present at the meeting will take no action relevant to the Douglas County Public Library.

Friends Annual Reception	2/4/17	11:00 AM-1:00 PM	Minden Library
Second Wednesday Book Group	2/8/17	5:00 PM	Minden Library
Friends of the Library	2/13/17	4:00 PM	Minden Library
Library Foundation Annual Meeting	2/15/17	10:30 AM	Minden Library

This notice was posted at the following locations prior to meeting days:

Douglas County Libraries - Minden and Zephyr Cove  
Douglas County Courthouse  
Minden Post Office  
Zephyr Cove Post Office

Gift Fund Claims  
November / December 2016 / January 2017

*Demco	Second Grade Program Bookmarks and book bags	01304	\$ 153.36
Petty Cash/AD	Employee Recognition Staff birthday	01310	\$ 17.97
*Petty Cash/AD	Make & Take Holiday Crafts program supplies	01310	\$ 15.00
Petty Cash/AD	Employee Recognition event Holiday crafts	01310	\$ 110.88
Petty Cash/AD	Staff Meeting refreshments	01320	\$ 16.74
Petty Cash/AD	Employee Recognition event holiday crafts	01320	\$ 15.05
DoCo Public Library	Owed to Foundation for dono from James Turner, 12/6/16	01328	\$2,000.00
*Sierra Nevada Media	Fall 2016 Local Author Night ads	01329	\$ 303.00
*DoCoProcurement/MP	Fall 2016 Book Sale U-Haul truck rental & Winter Lego Challenge	01334	\$ 383.77

\*Funding by Friends of the Library

## 1/19/2017

L:\Shared staff files\Kathy M Docs\FY1617\Gift Fund Expenditures Report 1617

**Douglas County Public Library****Budget Summary**

Fiscal Year 2016-2017

Month End 11/30/2016

% of Fiscal Year

41.5%

**EXPENDITURE ACCOUNTS****Salaries & Wages**

Budgeted	Augments	Current month	Year-to-date	% Used
\$792,494		\$58,708	\$276,746	35%

**Benefits**

Budgeted	Augments	Current month	Year-to-date	% Used
\$388,232		\$25,809	\$123,688	32%

**Services & Supplies**

Budgeted	Amend-ments	Current	Encumber	Year-to-date	% Used
\$339,243		\$12,751	\$0	\$132,351	39%

Some individual lines are paid only once per year, in July and will therefore show a higher than expected percentage of disbursements in the early months of a fiscal year.

**Capital Outlay      \*\***

Budgeted	Amend-ments	Current	Encumber	Year-to-date	Amended Less YTD	% Used
\$0		\$0	\$0	\$0	\$0	0%

**Capital Projects      \*\***

Budgeted	Amended Budget	Current	Encumber	Year-to-date	Budget less YTD	% Used
\$0		\$0	\$0	\$0	\$0	0%

**\*\* This is a pass-through account. During the year money will be transferred from Services & Supplies lines or money will be augmented by grant payments. Any single item costing \$5000 or more will pass through this account. As augmentations are done only twice per fiscal year, this account will often show a negative balance.**



# Library Expense Budget Performance Report

Fiscal Year to Date 11/30/16  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 234 - Room Tax										
Department 804 - Library										
EXPENSE										
Salaries & Wages										
510.000	Salaries & Wages	792,494.00	.00	792,494.00	48,301.38	.00	240,751.08	551,742.92	30	232,988.78
510.125	Salaries-Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.170	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	37.40
511.171	Holidays	.00	.00	.00	5,649.03	.00	10,528.80	(10,528.80)	+++	8,377.14
511.172	Comp Paid	.00	.00	.00	25.67	.00	882.93	(882.93)	+++	1,308.34
511.173	Vacation	.00	.00	.00	2,858.85	.00	15,420.58	(15,420.58)	+++	18,886.63
511.174	Sick	.00	.00	.00	1,873.13	.00	9,163.32	(9,163.32)	+++	6,695.73
516.120	Contract Salaries	.00	.00	.00	.00	.00	.00	.00	+++	.00
Salaries & Wages Totals		\$792,494.00	\$0.00	\$792,494.00	\$58,708.06	\$0.00	\$276,746.71	\$515,747.29	35%	\$268,294.02
Employee Benefits										
511.180	Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.181	Retirement	215,210.00	.00	215,210.00	15,986.07	.00	72,915.71	142,294.29	34	72,219.42
511.182	Pact Workers Comp	29,163.00	.00	29,163.00	412.96	.00	2,716.25	26,446.75	9	7,406.16
511.183	Group Insurance	121,264.00	.00	121,264.00	7,731.96	.00	39,947.28	81,316.72	33	45,355.95
511.184	Unemployment	3,963.00	.00	3,963.00	284.19	.00	1,339.60	2,623.40	34	1,313.36
511.186	Medicare	11,491.00	.00	11,491.00	839.99	.00	3,966.14	7,524.86	35	3,832.25
511.188	Co. Dependent Insurance	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.190	Pact Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.191	Pact Fire/Law Heart/Lung	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.195	Oasdi	1,465.00	.00	1,465.00	37.34	.00	222.84	1,242.16	15	169.42
511.201	PEBS-Ret.Medical	5,676.00	.00	5,676.00	516.00	.00	2,580.00	3,096.00	45	2,365.00
Employee Benefits Totals		\$388,232.00	\$0.00	\$388,232.00	\$25,808.51	\$0.00	\$123,687.82	\$264,544.18	32%	\$132,661.56
Services & Supplies										
520.029	Program Underwriting	4,000.00	.00	4,000.00	.00	.00	1,941.28	2,058.72	49	3,836.81
520.045	Computer System	55,000.00	.00	55,000.00	118.70	.00	26,418.97	28,581.03	48	2,189.60
520.055	Telephone Expense	4,500.00	.00	4,500.00	438.28	.00	1,807.45	2,692.55	40	1,734.02
520.060	Postage/Po Box Rent	3,200.00	.00	3,200.00	265.99	.00	1,503.96	1,696.04	47	1,196.38
520.064	Travel	6,000.00	.00	6,000.00	1,714.35	.00	4,316.05	1,683.95	72	4,580.51



# Library Expense Budget Performance Report

Fiscal Year to Date 11/30/16  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
520.072	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
520.078	Printing & Binding	100.00	.00	100.00	.00	.00	.00	100.00	0	50.00
520.085	Communications	500.00	.00	500.00	.00	.00	1,614.00	(1,114.00)	323	1,445.75
520.088	Utilities	35,000.00	.00	35,000.00	1,819.44	.00	8,522.25	26,477.75	24	10,107.59
520.097	Maint B&G	2,000.00	.00	2,000.00	.00	.00	886.71	1,113.29	44	815.55
520.098	Janitorial Services	20,000.00	.00	20,000.00	3,318.40	.00	6,636.80	13,363.20	33	.00
520.107	Maint Equip	9,000.00	.00	9,000.00	298.01	.00	721.01	8,278.99	8	10,614.95
520.110	Veh. Maint-Shop Parts	.00	.00	.00	.00	.00	.00	.00	+++	.00
520.114	Motor Pool Expense	5,650.00	.00	5,650.00	470.83	.00	2,354.15	3,295.85	42	1,841.68
520.136	Rents & Leases Equipment	6,000.00	.00	6,000.00	394.32	.00	1,602.89	4,397.11	27	1,587.30
520.156	Risk Mgmt-Co. Insurance	32,794.00	.00	32,794.00	.00	.00	8,198.50	24,595.50	25	8,466.00
520.169	EMRB Assessment	.00	.00	.00	.00	.00	101.25	(101.25)	+++	.00
520.170	Memberships	400.00	.00	400.00	100.00	.00	150.00	250.00	38	100.00
520.200	Training & Education	1,500.00	.00	1,500.00	590.00	.00	957.00	543.00	64	374.00
520.240	Data Lines	7,000.00	.00	7,000.00	793.04	.00	3,920.58	3,079.42	56	3,656.42
521.100	Professional Services	100.00	.00	100.00	.00	.00	365.00	(265.00)	365	4,269.64
521.134	Cataloging	23,000.00	.00	23,000.00	494.96	.00	5,524.74	17,475.26	24	7,710.88
521.500	Admin & Overhead	.00	.00	.00	.00	.00	.00	.00	+++	.00
530.001	Circulation Supplies	1,000.00	.00	1,000.00	147.44	.00	271.89	728.11	27	3,124.55
532.003	Gas & Oil	.00	.00	.00	.00	.00	.00	.00	+++	.00
532.054	Library Materials	105,299.00	.00	105,299.00	1,192.62	.00	51,194.80	54,104.20	49	80,391.34
532.057	Processing Materials	4,000.00	.00	4,000.00	3.50	.00	1,612.90	2,387.10	40	1,980.49
532.065	Institutional Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	154.90
533.800	Office Supplies	4,000.00	.00	4,000.00	305.94	.00	693.05	3,306.95	17	554.36
533.801	Paper Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
533.802	Small Equipment	1,500.00	.00	1,500.00	69.39	.00	76.34	1,423.66	5	7,516.73
533.813	Office Products Program	4,000.00	.00	4,000.00	215.59	.00	959.37	3,040.63	24	1,622.66
533.817	Small Projects	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
540.010	Grants-Services & Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
540.012	Statewide Collection Gran	.00	.00	.00	.00	.00	.00	.00	+++	.00
Services & Supplies Totals		\$339,243.00	\$0.00	\$339,243.00	\$12,750.80	\$0.00	\$132,350.94	\$206,892.06	39%	\$159,922.11



# Library Expense Budget Performance Report

Fiscal Year to Date 11/30/16

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
<i>Capital Outlay/Projects</i>										
560.010	Capital Outlay- Grants	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.000	Capital Projects	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.200	Buildings	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.500	Infrastructure	.00	.00	.00	.00	.00	.00	.00	+++	.00
563.300	Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
564.500	Machinery & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay/Projects Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>EXPENSE TOTALS</b>		<b>\$1,519,969.00</b>	<b>\$0.00</b>	<b>\$1,519,969.00</b>	<b>\$97,267.37</b>	<b>\$0.00</b>	<b>\$532,785.47</b>	<b>\$987,183.53</b>	<b>35%</b>	<b>\$560,877.69</b>
Department 804 - Library Totals		(\$1,519,969.00)	\$0.00	(\$1,519,969.00)	(\$97,267.37)	\$0.00	(\$532,785.47)	(\$987,183.53)	35%	(\$560,877.69)
Fund 234 - Room Tax Totals		\$1,519,969.00	\$0.00	\$1,519,969.00	\$97,267.37	\$0.00	\$532,785.47	\$987,183.53		\$560,877.69
<b>Grand Totals</b>		<b>\$1,519,969.00</b>	<b>\$0.00</b>	<b>\$1,519,969.00</b>	<b>\$97,267.37</b>	<b>\$0.00</b>	<b>\$532,785.47</b>	<b>\$987,183.53</b>		<b>\$560,877.69</b>

# Gift Fund Budget Performance Report

Fiscal Year to Date 11/30/16  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 235 - Library Gift Fund</b>										
Department 800 - Library Gift Fund										
EXPENSE										
<i>Services &amp; Supplies</i>										
520.029	Program Underwriting	.00	.00	.00	.00	.00	.00	.00	+++	19.42
532.054	Library Materials	.00	.00	.00	57.57	.00	57.57	(57.57)	+++	.00
532.061	Library Gift Fund	.00	.00	.00	360.14	.00	19,550.25	(19,550.25)	+++	14,599.16
<i>Services &amp; Supplies Totals</i>		\$0.00	\$0.00	\$0.00	\$417.71	\$0.00	\$19,607.82	(\$19,607.82)	+++	\$14,618.58
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$417.71	\$0.00	\$19,607.82	(\$19,607.82)	+++	\$14,618.58
Department 800 - Library Gift Fund Totals		\$0.00	\$0.00	\$0.00	(\$417.71)	\$0.00	(\$19,607.82)	\$19,607.82	+++	(\$14,618.58)
Fund 235 - Library Gift Fund Totals		\$0.00	\$0.00	\$0.00	\$417.71	\$0.00	\$19,607.82	(\$19,607.82)		\$14,618.58
Grand Totals		\$0.00	\$0.00	\$0.00	\$417.71	\$0.00	\$19,607.82	(\$19,607.82)		\$14,618.58



# Gift Fund Trial Balance Listing

Through 11/30/16  
Detail Listing  
Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
<b>Fund 235 - Library Gift Fund</b>						
<i>Current Assets</i>						
101.000	Cash	68,293.04	18,649.87	4,113.54	82,829.37	46,476.58
101.090	Investment-FMV Adjust	150.40	.00	.00	150.40	(29.92)
104.000	Cash on Hand-Deposits in Transit	48.10	.00	48.10	.00	.00
112.000	Revenue Receivable	.00	48.10	48.10	.00	.00
121.100	Interest Receivable	83.46	.00	13.88	69.58	69.58
155.000	Prepaid Expense	15,753.00	.00	15,753.00	.00	.00
<i>Current Assets Totals</i>		\$84,328.00	\$18,697.97	\$19,976.62	\$83,049.35	\$46,516.24
<i>Current Liabilities</i>						
202.000	Accounts Payable	(258.72)	4,113.54	3,854.82	.00	.00
<i>Current Liabilities Totals</i>		(\$258.72)	\$4,113.54	\$3,854.82	\$0.00	\$0.00
<i>Fund Balance</i>						
253.000	Fund Balance	(37,280.90)	.00	.00	(37,280.90)	(37,280.90)
<i>Fund Balance Totals</i>		(\$37,280.90)	\$0.00	\$0.00	(\$37,280.90)	(\$37,280.90)



# Gift Fund Income Statement

Through 11/30/16

Detail Listing

Exclude Rollup Account

Account	Account Description	YTD Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
<b>Fund Category Governmental Funds</b>							
<b>Fund Type Governmental-Spec Revenue</b>							
<b>Fund 235 - Library Gift Fund</b>							
<b>REVENUE</b>							
Department 000 - Revenue							
<i>Interest Revenue</i>							
361.211	Invest. Earnings-LGIP	.00	.00	.00	.00	+++	5.79
		\$0.00	\$0.00	\$0.00	\$0.00	+++	\$5.79
<i>Miscellaneous Revenue</i>							
367.102	Donations	.00	6,513.64	18,587.89	(18,587.89)	+++	13,310.52
		\$0.00	\$6,513.64	\$18,587.89	(\$18,587.89)	+++	\$13,310.52
<i>Miscellaneous Revenue Totals</i>							
Department	000 - Revenue Totals	\$0.00	\$6,513.64	\$18,587.89	(\$18,587.89)	+++	\$13,316.31
	REVENUE TOTALS	\$0.00	\$6,513.64	\$18,587.89	(\$18,587.89)	+++	\$13,316.31
<b>EXPENSE</b>							
Department 800 - Library Gift Fund							
<i>Services &amp; Supplies</i>							
520.029	Program Underwriting	.00	.00	.00	.00	+++	19.42
532.054	Library Materials	.00	57.57	57.57	(57.57)	+++	.00
532.061	Library Gift Fund	.00	360.14	19,550.25	(19,550.25)	+++	4,061.55
		\$0.00	\$417.71	\$19,607.82	(\$19,607.82)	+++	\$4,080.97
<i>Services &amp; Supplies Totals</i>							
Department	800 - Library Gift Fund Totals	\$0.00	\$417.71	\$19,607.82	(\$19,607.82)	+++	\$4,080.97
	EXPENSE TOTALS	\$0.00	\$417.71	\$19,607.82	(\$19,607.82)	+++	\$4,080.97

# Gift Fund Income Statement

Through 11/30/16  
Detail Listing  
Exclude Rollup Account

Account	Account Description	Budget Amount	YTD	MTD	Actual Amount	YTD	Budget Less	% of	Prior Year
					Actual Amount	YTD	YTD Actual	Budget	YTD Total
Grand Totals									
	REVENUE TOTALS	.00		6,513.64	18,587.89	(18,587.89)		+++	13,316.31
	EXPENSE TOTALS	.00		417.71	19,607.82	(19,607.82)		+++	4,080.97
	Grand Total Net Gain (Loss)	\$0.00		\$6,095.93	(\$1,019.93)	(\$1,019.93)		+++	\$9,235.34

**Douglas County Public Library****Budget Summary**

Fiscal Year 2016-2017

Month End 12/31/2016

% of Fiscal Year

49.8%

**EXPENDITURE ACCOUNTS****Salaries & Wages**

Budgeted	Augments	Current month	Year-to-date	% Used
\$792,494		\$59,608	\$336,355	42%

**Benefits**

Budgeted	Augments	Current month	Year-to-date	% Used
\$388,232		\$26,721	\$150,409	39%

**Services & Supplies**

Budgeted	Amend-ments	Current	Encumber	Year-to-date	% Used
\$339,243		\$45,646	\$0	\$177,996	52%

Some individual lines are paid only once per year, in July and will therefore show a higher than expected percentage of disbursements in the early months of a fiscal year.

**Capital Outlay \*\***

Budgeted	Amend-ments	Current	Encumber	Year-to-date	Amended Less YTD	% Used
\$0		\$0	\$0	\$0	\$0	0%

**Capital Projects \*\***

Budgeted	Amended Budget	Current	Encumber	Year-to-date	Budget less YTD	% Used
\$0		\$0	\$0	\$0	\$0	0%

**\*\* This is a pass-through account. During the year money will be transferred from Services & Supplies lines or money will be augmented by grant payments. Any single item costing \$5000 or more will pass through this account. As augmentations are done only twice per fiscal year, this account will often show a negative balance.**

# Library Expense Budget Performance Report

Fiscal Year to Date 12/31/16  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
<b>Fund 234 - Room Tax</b>										
<b>Department 804 - Library</b>										
<b>EXPENSE</b>										
<i>Salaries &amp; Wages</i>										
510.000	Salaries & Wages	792,494.00	.00	792,494.00	46,442.66	.00	287,193.74	505,300.26	36	276,019.18
510.125	Salaries-Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.170	Overtime	.00	.00	.00	.00	.00	.00	.00	+++	37.40
511.171	Holidays	.00	.00	.00	5,792.82	.00	16,321.62	(16,321.62)	+++	13,414.82
511.172	Comp Paid	.00	.00	.00	202.56	.00	1,085.49	(1,085.49)	+++	1,459.11
511.173	Vacation	.00	.00	.00	5,030.86	.00	20,451.44	(20,451.44)	+++	21,920.67
511.174	Sick	.00	.00	.00	2,139.37	.00	11,302.69	(11,302.69)	+++	9,205.93
516.120	Contract Salaries	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Salaries &amp; Wages Totals</i>		<b>\$792,494.00</b>	<b>\$0.00</b>	<b>\$792,494.00</b>	<b>\$59,608.27</b>	<b>\$0.00</b>	<b>\$336,354.98</b>	<b>\$456,139.02</b>	<b>42%</b>	<b>\$322,057.11</b>
<i>Employee Benefits</i>										
511.180	Benefits	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.181	Retirement	215,210.00	.00	215,210.00	16,206.60	.00	89,122.31	126,087.69	41	86,351.93
511.182	Pact Workers Comp	29,163.00	.00	29,163.00	441.79	.00	3,158.04	26,004.96	11	8,211.23
511.183	Group Insurance	121,264.00	.00	121,264.00	8,375.70	.00	48,322.98	72,941.02	40	54,129.00
511.184	Unemployment	3,963.00	.00	3,963.00	287.35	.00	1,626.95	2,336.05	41	1,569.65
511.186	Medicare	11,491.00	.00	11,491.00	854.62	.00	4,820.76	6,670.24	42	4,605.76
511.188	Co. Dependent Insurance	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.190	Pact Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.191	Pact Fire/Law Heart/Lung	.00	.00	.00	.00	.00	.00	.00	+++	.00
511.195	Oasdi	1,465.00	.00	1,465.00	39.27	.00	262.11	1,202.89	18	210.15
511.201	PEBS-Ret.Medical	5,676.00	.00	5,676.00	516.00	.00	3,096.00	2,580.00	55	2,838.00
<i>Employee Benefits Totals</i>		<b>\$388,232.00</b>	<b>\$0.00</b>	<b>\$388,232.00</b>	<b>\$26,721.33</b>	<b>\$0.00</b>	<b>\$150,409.15</b>	<b>\$237,822.85</b>	<b>39%</b>	<b>\$157,915.72</b>
<i>Services &amp; Supplies</i>										
520.029	Program Underwriting	4,000.00	.00	4,000.00	381.33	.00	2,322.61	1,677.39	58	3,931.31
520.045	Computer System	55,000.00	.00	55,000.00	86.75	.00	26,505.72	28,494.28	48	8,100.21
520.055	Telephone Expense	4,500.00	.00	4,500.00	457.77	.00	2,265.22	2,234.78	50	2,164.56
520.060	Postage/Po Box Rent	3,200.00	.00	3,200.00	28.46	.00	1,532.42	1,667.58	48	1,212.37
520.064	Travel	6,000.00	.00	6,000.00	74.20	.00	4,390.25	1,609.75	73	4,489.06



# Library Expense Budget Performance Report

Fiscal Year to Date 12/31/16  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
520.072	Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
520.078	Printing & Binding	100.00	.00	100.00	143.91	.00	143.91	(43.91)	144	50.00
520.085	Communications	500.00	.00	500.00	.00	.00	1,614.00	(1,114.00)	323	1,445.75
520.088	Utilities	35,000.00	.00	35,000.00	2,288.81	.00	10,811.06	24,188.94	31	12,942.07
520.097	Maint BSG	2,000.00	.00	2,000.00	205.50	.00	1,092.21	907.79	55	815.55
520.098	Janitorial Services	20,000.00	.00	20,000.00	.00	.00	6,636.80	13,363.20	33	6,636.80
520.107	Maint Equip	9,000.00	.00	9,000.00	.00	.00	721.01	8,278.99	8	10,614.95
520.110	Veh. Maint-Shop Parts	.00	.00	.00	.00	.00	.00	.00	+++	.00
520.114	Motor Pool Expense	5,650.00	.00	5,650.00	470.83	.00	2,824.98	2,825.02	50	2,302.10
520.136	Rents & Leases Equipment	6,000.00	.00	6,000.00	413.82	.00	2,016.71	3,983.29	34	1,968.34
520.156	Risk Mgmt-Co. Insurance	32,794.00	.00	32,794.00	8,198.50	.00	16,397.00	16,397.00	50	16,932.00
520.169	EMRB Assessment	.00	.00	.00	.00	.00	101.25	(101.25)	+++	.00
520.170	Memberships	400.00	.00	400.00	70.00	.00	220.00	180.00	55	165.00
520.200	Training & Education	1,500.00	.00	1,500.00	.00	.00	957.00	543.00	64	374.00
520.240	Data Lines	7,000.00	.00	7,000.00	690.55	.00	4,611.13	2,388.87	66	4,545.04
521.100	Professional Services	100.00	.00	100.00	.00	.00	365.00	(265.00)	365	4,269.64
521.134	Cataloging	23,000.00	.00	23,000.00	3,437.91	.00	8,962.65	14,037.35	39	12,380.53
521.500	Admin & Overhead	.00	.00	.00	.00	.00	.00	.00	+++	.00
530.001	Circulation Supplies	1,000.00	.00	1,000.00	.00	.00	271.89	728.11	27	3,154.45
532.003	Gas & Oil	.00	.00	.00	.00	.00	.00	.00	+++	.00
532.054	Library Materials	105,299.00	.00	105,299.00	26,866.28	.00	78,061.08	27,237.92	74	113,629.02
532.057	Processing Materials	4,000.00	.00	4,000.00	669.18	.00	2,282.08	1,717.92	57	4,126.59
532.065	Institutional Supplies	500.00	.00	500.00	.00	.00	.00	500.00	0	154.90
533.800	Office Supplies	4,000.00	.00	4,000.00	497.78	.00	1,190.83	2,809.17	30	718.94
533.801	Paper Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
533.802	Small Equipment	1,500.00	.00	1,500.00	.00	.00	76.34	1,423.66	5	8,315.33
533.813	Office Products Program	4,000.00	.00	4,000.00	663.95	.00	1,623.32	2,376.68	41	1,728.51
533.817	Small Projects	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
540.010	Grants-Services & Supplies	.00	.00	.00	.00	.00	.00	.00	+++	.00
540.012	Statewide Collection Gran	.00	.00	.00	.00	.00	.00	.00	+++	1,758.00
Services & Supplies Totals		\$339,243.00	\$0.00	\$339,243.00	\$45,645.53	\$0.00	\$177,996.47	\$161,246.53	52%	\$228,925.02





# Library Expense Budget Performance Report

Fiscal Year to Date 12/31/16  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
<i>Capital Outlay/Projects</i>										
560.010	Capital Outlay- Grants	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.000	Capital Projects	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.200	Buildings	.00	.00	.00	.00	.00	.00	.00	+++	.00
562.500	Infrastructure	.00	.00	.00	.00	.00	.00	.00	+++	.00
563.300	Improvements	.00	.00	.00	.00	.00	.00	.00	+++	.00
564.500	Machinery & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Capital Outlay/Projects Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
EXPENSE TOTALS		\$1,519,969.00	\$0.00	\$1,519,969.00	\$131,975.13	\$0.00	\$664,760.60	\$855,208.40	44%	\$708,897.85
Department 804 - Library Totals		(\$1,519,969.00)	\$0.00	(\$1,519,969.00)	(\$131,975.13)	\$0.00	(\$664,760.60)	(\$855,208.40)	44%	(\$708,897.85)
Fund 234 - Room Tax Totals		\$1,519,969.00	\$0.00	\$1,519,969.00	\$131,975.13	\$0.00	\$664,760.60	\$855,208.40		\$708,897.85
Grand Totals		\$1,519,969.00	\$0.00	\$1,519,969.00	\$131,975.13	\$0.00	\$664,760.60	\$855,208.40		\$708,897.85



# Gift Fund Expense Budget Performance Report

Fiscal Year to Date 12/31/16  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 235 - Library Gift Fund										
Department 800 - Library Gift Fund										
	EXPENSE									
	Services & Supplies									
520.029	Program Underwriting	.00	.00	.00	.00	.00	.00	.00	+++	19.42
532.054	Library Materials	.00	.00	.00	.00	.00	57.57	(57.57)	+++	.00
532.061	Library Gift Fund	.00	.00	.00	3,027.75	.00	22,578.00	(22,578.00)	+++	7,593.39
	Services & Supplies Totals	\$0.00	\$0.00	\$0.00	\$3,027.75	\$0.00	\$22,635.57	(\$22,635.57)	+++	\$7,612.81
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$3,027.75	\$0.00	\$22,635.57	(\$22,635.57)	+++	\$7,612.81
Department 800 - Library Gift Fund Totals		\$0.00	\$0.00	\$0.00	(\$3,027.75)	\$0.00	(\$22,635.57)	\$22,635.57	+++	(\$7,612.81)
Fund 235 - Library Gift Fund Totals		\$0.00	\$0.00	\$0.00	\$3,027.75	\$0.00	\$22,635.57	(\$22,635.57)		\$7,612.81
Grand Totals		\$0.00	\$0.00	\$0.00	\$3,027.75	\$0.00	\$22,635.57	(\$22,635.57)		\$7,612.81



# Gift Fund Trial Balance Listing

Through 12/31/16

Detail Listing

Exclude Rollup Account

Account	Account Description	Balance Forward	YTD Debits	YTD Credits	Ending Balance	Prior Year YTD Balance
<b>Fund 235 - Library Gift Fund</b>						
<i>Current Assets</i>						
101.000	Cash	68,293.04	21,793.47	7,141.29	82,945.22	80,231.33
101.090	Investment-FMV Adjust	150.40	.00	.00	150.40	(29.92)
104.000	Cash on Hand Deposits in Transit	48.10	.00	48.10	.00	.00
112.000	Revenue Receivable	.00	48.10	48.10	.00	.00
121.100	Interest Receivable	83.46	.00	13.88	69.58	69.58
155.000	Prepaid Expense	15,753.00	.00	15,753.00	.00	.00
	<i>Current Assets Totals</i>	<b>\$94,328.00</b>	<b>\$21,841.57</b>	<b>\$23,004.37</b>	<b>\$83,165.20</b>	<b>\$80,270.99</b>
<i>Current Liabilities</i>						
202.000	Accounts Payable	(258.72)	7,249.29	6,990.57	.00	.00
	<i>Current Liabilities Totals</i>	<b>(\$258.72)</b>	<b>\$7,249.29</b>	<b>\$6,990.57</b>	<b>\$0.00</b>	<b>\$0.00</b>
<i>Other Liabilities</i>						
227.307	Def/Donations Library	.00	.00	.00	.00	(36,175.11)
	<i>Other Liabilities Totals</i>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$36,175.11)</b>
<i>Fund Balance</i>						
253.000	Fund Balance	(37,280.90)	.00	.00	(37,280.90)	(37,280.90)
	<i>Fund Balance Totals</i>	<b>(\$37,280.90)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$37,280.90)</b>	<b>(\$37,280.90)</b>



# Gift Fund Income Statement

Through 12/31/16

Detail Listing

Exclude Rollup Account

Account	Account Description	YTD Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year YTD Total
<b>Fund Category Governmental Funds</b>							
<b>Fund Type Governmental-Spec Revenue</b>							
<b>Fund 235 - Library Gift Fund</b>							
<b>REVENUE</b>							
Department 000 - Revenue							
<i>Interest Revenue</i>							
361.211	Invest. Earnings-LGIP	.00	.00	.00	.00	+++	8.42
361.212	Invest. Earnings-BNY Mellon	.00	.00	.00	.00	+++	76.38
	<i>Interest Revenue Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$84.80
<i>Miscellaneous Revenue</i>							
367.102	Donations	.00	3,143.60	21,731.49	(21,731.49)	+++	14,342.99
	<i>Miscellaneous Revenue Totals</i>	\$0.00	\$3,143.60	\$21,731.49	(\$21,731.49)	+++	\$14,342.99
Department 000 - Revenue Totals		\$0.00	\$3,143.60	\$21,731.49	(\$21,731.49)	+++	\$14,427.79
	<b>REVENUE TOTALS</b>	\$0.00	\$3,143.60	\$21,731.49	(\$21,731.49)	+++	\$14,427.79
<b>EXPENSE</b>							
Department 800 - Library Gift Fund							
<i>Services &amp; Supplies</i>							
520.029	Program Underwriting	.00	.00	.00	.00	+++	19.42
532.054	Library Materials	.00	.00	57.57	(57.57)	+++	.00
532.061	Library Gift Fund	.00	3,027.75	22,578.00	(22,578.00)	+++	7,593.39
	<i>Services &amp; Supplies Totals</i>	\$0.00	\$3,027.75	\$22,635.57	(\$22,635.57)	+++	\$7,612.81
Department 800 - Library Gift Fund Totals		\$0.00	\$3,027.75	\$22,635.57	(\$22,635.57)	+++	\$7,612.81
	<b>EXPENSE TOTALS</b>	\$0.00	\$3,027.75	\$22,635.57	(\$22,635.57)	+++	\$7,612.81

# Gift Fund Income Statement

Through 12/31/16  
Detail Listing  
Exclude Rollup Account

Account	Account Description	Budget Amount	YTD	MTD	Actual Amount	YTD	Budget Less	% of	Prior Year
				Actual Amount	Actual Amount	YTD Actual	YTD Actual	Budget	YTD Total
Grand Totals									
	REVENUE TOTALS	.00		3,143.60	21,731.49	(21,731.49)		+++	14,427.79
	EXPENSE TOTALS	.00		3,027.75	22,635.57	(22,635.57)		+++	7,612.81
	Grand Total Net Gain (Loss)	\$0.00		\$115.85	(\$904.08)	(\$904.08)		+++	\$6,814.98

## Director's Monthly Report January 2017



1. Friends of the Library. The annual Friends meeting and reception is scheduled for Saturday, February 4 at 11:00 AM on the main floor of the Minden Library. At this meeting, the Friends will be electing new officers and reviewing the many accomplishments of 2016. The next regular Friends board meeting is on Monday, February 13 at the new meeting time of 4:00 p.m.
2. Library Foundation. The next Foundation meeting is scheduled for Wednesday, February 15, 2017 at 10:30 a.m. at the Minden Library. The Foundation will be discussing fundraising efforts for the coming year, the bookmobile, and the book sales.
3. Book Sales. The Friends/Foundation partnership for book sales continues to be a huge success. In 2016, they earned a total of \$12,301.74 from book sales. The next Book Sale is April 21-23.
4. Nevada State Library. Annual statistics and documentation for compliance with state and national library standards and were submitted in December. See attached.
5. Library Programs. The Winter Lego Contest took place in late December and early January. The deadline was extended due to weather conditions. All entrants received prizes for participation; first and second place prizes were awarded in each age group. The adult/family movie program has had an increase in attendance and demand, so we have expanded that program to a weekly Saturday Cinema series.
6. Bookmobile. The City National Bank in Minden recently donated \$5000 to the Bookmobile Project. They presented a "giant check" to the Library and the Minden Rotary Club. The president of the Minden Rotary Foundation will be attending the Foundation meeting in February.
7. Lake Tahoe Branch. New staff at the Lake Tahoe branch library have been working hard at building partnerships in the community. Classes from Zephyr Cove Elementary are now visiting the library every other Friday.
8. Douglas County. The Board of County Commissioners and County Manager are working on the County's Strategic Plan, and department directors will be participating in the process on February 6 and 7.

# Douglas County Public Library 2016 Nevada Public Library Survey

CURRENT YEAR

PREVIOUS YEAR

## Survey Dates #0.1-0.2

0.1	Report period start date	7/1/2015	7/1/2014
0.2	Report period end date	6/30/2016	6/30/2015

## Identification #1.1-1.15

For more information on any question, please click on its question number. Please also consult instructions via the menu bar. Data in fields shaded in gray cannot be changed.

1.1	LIB ID	NV0006	NV0006
1.2	Library name	DOUGLAS COUNTY PUBLIC LIBRARY	DOUGLAS COUNTY PUBLIC LIBRARY
1.3	Street address	1625 LIBRARY LANE	1625 LIBRARY LANE
1.4	Mailing address	P.O.BOX 337	P.O.BOX 337
1.5	City	MINDEN	MINDEN
1.6	Zip code (mailing address)	89423	89423
1.8	Telephone number (enter numbers without punctuation or spacing)	(775) 782-9841	(775) 782-9841

Answer Questions 1.10-1.13 only if someone other than the Director is completing the survey.

1.10	Person completing survey	Amy Dodson	Amy Dodson
1.11	Email address of person completing survey	adodson@douglas.lib.nv.us	adodson@douglas.lib.nv.us
1.12	Telephone number of person completing survey	(775) 782-9841	(775) 782-9841
1.13	Extension number		
1.14	Director's name	Amy Dodson	Amy Dodson
1.15	Director's email address	adodson@douglas.lib.nv.us	adodson@douglas.lib.nv.us

## General Information #2.1-2.10

Review and/or update branch profiles in Section 15-Outlet Data.

2.1	Population of legal service area	48,223	48,553
2.2	Number of registered users	28,983	35,216
2.3	Date of last patron record purge	July 2015	July 2014
2.5	Number of central libraries (Report "0" or "1")	1	1
2.6	Number of branch libraries	1	1
2.7	Total full service outlets ( 2.5 + 2.6 )	2	2
2.8	Number of bookmobiles	0	0
2.9	Number of other outlets	2	2
2.10	Total outlets ( 2.7 + 2.8 + 2.9 )	4	4

## Paid Staff #3.1-3.10

Report all responses as Full-Time Equivalents (FTE). Calculate FTE based on 40 hours per week. Report all paid positions as of June 30, 2016.

3.1	Librarians with an ALA-MLS (FTE)	5	5.00
3.2	Certified Librarians (FTE)	0	0
3.4	Others holding the title of Librarian (FTE)	0	0
3.5	Total Librarians (FTE) ( 3.1 + 3.2 + 3.4 )	5.00	5.00
3.6	Paraprofessional (FTE)	10.825	9.975
3.8	Other paid staff (FTE)	0	0
3.9	Total other paid staff (FTE) ( 3.6 + 3.8 )	10.83	9.98
3.10	Total paid employees (FTE) ( 3.5 + 3.9 )	15.83	14.98

### Library Collection #4.1-4.11

This section collects information on selected types of materials (not microforms, scores, maps, and pictures). Report holdings as of June 30, 2016.

Report number of unique titles for downloadable audio and video. Report number of units, including duplicates, for all other categories. Click on a question number for more information.

4.1	Print materials	119,051	121,021
4.2	Electronic Books (E-Books)	38,298	18,781
4.3	Audio - Physical Units	7,944	8,161
4.4	Audio - Downloadable Units	278,000	276,661
4.5	Video - Physical Units	5,447	6,959
4.6	Video - Downloadable Units	20,191	25,282

### Licensed Databases

Report number of licensed databases acquired through payment by the library or by formal agreement with the State Library or a cooperative agreement within the state or region.

4.7	Via local/other cooperative agreements	8	9
4.8	Via state (state government or State Library)	47	36
4.9	Total number of databases ( 4.7 + 4.8 )	55	45
4.10	Other library materials (microforms, scores, maps, pictures)	1,848	2,064
4.11	Current print serial subscriptions	121	128

### Services #5.1-5.9

5.1	Number of public service hours per year (Sum of 15.12 from outlet data)	4,231.00	4,097.00
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Report actual yearly values if available or obtain a count for a typical week (see instructions) and multiply by the number of weeks per year the library was open.

5.2	Total reference transactions	0	4,940
5.3	Total library visits	117,677	120,192

### Library Programs

Read the definition of "program" in instructions for Question 5.4.

Count all programs whether held on- or off-site, that are sponsored or co-sponsored by the library. Count each program in a series. For example, a story hour offered once a week for 8 weeks should be counted as 8 programs. Exclude activities delivered one-to-one, such as tutoring or services for the homebound.

5.4	Total number of library programs	346	290
5.5	Number of children's programs (for ages 11 and under)	289	217



5.6	Number of YA programs (for ages 12 through 18)	24	21
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When reporting attendees, count the entire audience including adults who attend programs intended primarily for children or young adults. A children's program attended by 10 children and 10 adults had an attendance of 20.

5.7	Total program attendance (all audience members)	6,531	7,495
5.8	Children's program attendance (all audience members)	6,133	5,155
5.9	YA program attendance (all audience members)	398	347

### Access Services #6.1-6.13

6.1	Physical Item Circulation	132,602	
6.2	Circulation of children's materials	67,639	64,325
6.3	Use of Electronic Materials	11,079	8,379
6.4	Loan period of general collection	21	21
6.5	Total Circulation ( 6.1 + 6.3 )	143,681	162,643
6.6	Successful Retrieval of Electronic Information	19,861	
6.7	Electronic Content Use ( 6.3 + 6.6 )	30,940	
6.8	Total Collection Use ( 6.1 + 6.3 + 6.6 )	163,542	
6.9	ILL provided to other libraries	230	254
6.10	Reciprocal borrowing - Checked out direct to other patrons	0	0
6.11	ILL received from other libraries	631	569
6.12	Bookmobile circulation	0	0
6.13	Bookmobile customer visits	0	0

### Electronic Services #7.1-7.3

#### Internet Access

7.1	Number of Internet computers used by general public	25	25
7.2	Number of uses (sessions) of public Internet computers per year	13,176	15,169
7.3	Number of Wireless Sessions per year	18,404	19,767

### Operating Revenue #8.1-8.17

Enter amounts in whole dollars only. Do not include carryover funds. Do not include E-Rate reimbursements in income or the value of any contributed or in-kind services, or the value of any non-monetary gifts or donations.

#### Local Revenue

8.1	Local government revenue	\$1,530,255	\$1,533,794
8.2	Other local revenue	\$26,932	\$26,722
8.2b	Source(s) of other local revenue	Gift Fund, Foundation, Friends, grants	Gift Fund, Friends, Foundation
8.3	Total local revenue ( 8.1 + 8.2 )	\$1,557,187	\$1,560,516

#### State Revenue

8.4	State collection development funds received in FY2016	\$5,299	\$4,442
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8.5	Consolidated tax distribution		\$0
8.6	State bookmobile grant	N/A	N/A
8.7	Other state revenue		\$0
8.7b	Source(s) of other state revenue		
8.8	Total state revenue ( 8.4 + 8.5 + 8.6 + 8.7 )	\$5,299	\$4,442
Federal Revenue			
8.9	LSTA grant funds	\$2,900	\$3,000
8.10	PILT (Payment in lieu of taxes)	\$0	\$0
8.11	Other federal revenue	\$0	\$0
8.11b	Source(s) of other federal revenue		
8.14	Total federal revenue ( 8.9 + 8.10 + 8.11 )	\$2,900	\$3,000
Other Revenue			
8.15	Other revenue	\$13,630	\$4,166
8.15b	Source(s) of other revenue	Smallwood Foundation grant	Raley's Nickel Aid Grant
8.16	Total other revenue ( 8.2 + 8.15 )	\$40,562	\$30,888
Total Operating Revenue			
8.17	Total operating revenue ( 8.1 + 8.8 + 8.14 + 8.16 )	\$1,579,016	\$1,572,124

### Capital Revenue and Expenditures #9.1-9.11

Include funds received and used for major capital expenditures such as site acquisition; new buildings, additions to buildings or renovation of library buildings; furnishings, equipment and initial collections for new buildings, additions, or renovations; library automation systems; new vehicles; or other major one-time projects. Exclude funds used for replacement and repair of existing furnishings and equipment; regular purchase of library materials; payments for regular operating costs such as utilities or insurance; income passed through to another agency; or funds unspent in the previous fiscal year (e.g. carryover.)

9.1	Local government capital revenue	\$48,551	\$0
9.2	State capital revenue	\$0	\$0
9.3	Federal capital revenue	\$0	\$0
9.4	Debt service	\$0	\$0
9.5	Other capital revenue	\$0	\$0
9.6	Total capital revenue ( 9.1 + 9.2 + 9.3 + 9.5 )	\$48,551	\$0
9.7	Local capital expenditures	\$48,551	\$0
9.8	State and federal capital expenditures	\$0	\$0
9.9	Other capital expenditures	\$0	\$0
9.10	Debt service	\$0	\$0
9.11	Total capital expenditures ( 9.7 + 9.8 + 9.9 )	\$48,551	\$0

### Staff Expenditures #10.1-10.12

#### Staff Salaries and Wages

10.1	Local funds	\$701,823	\$741,753
10.2	State and federal funds	\$0	\$0
10.3	Other funds	\$0	\$0
10.4	Total ( 10.1 + 10.2 + 10.3 )	\$701,823	\$741,753

#### Employee Benefits

10.5	Local funds	\$348,481	\$3,283,12
10.6	State and federal funds	\$0	\$0
10.7	Other funds	\$0	\$0
10.8	Total ( 10.5 + 10.6 + 10.7 )	\$348,481	\$328,312
Total Staff Expenditures			
10.9	Local funds ( 10.1 + 10.5 )	\$1,050,304	\$1,070,065
10.10	State and federal funds ( 10.2 + 10.6 )	\$0	\$0
10.11	Other funds ( 10.3 + 10.7 )	\$0	\$0
10.12	Total ( 10.9 + 10.10 + 10.11 )	\$1,050,304	\$1,070,065

### Collection Expenditures #11.0-11.26

Include all operating expenditures from the library budget for all materials: print, microform, electronic and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

11.0	State Collection Development funds expended in FY2016	\$5,299	\$4,442
Print Materials (exclude serial subscription/microforms)			
11.1	Local funds	\$98,410	\$91,060
11.2	State and federal funds	\$450	\$1,537
11.3	Other funds	\$5,181	\$5,056
11.4	Total ( 11.1 + 11.2 + 11.3 )	\$104,041	\$97,653
Serial Subscriptions (current serial subscriptions, serial backfiles, government documents, microforms)			
11.5	Local funds	\$4,125	\$6,083
11.6	State and federal funds		\$0
11.7	Other funds		\$0
11.8	Total ( 11.5 + 11.6 + 11.7 )	\$4,125	\$6,083
11.9	Total Print and Serial ( 11.4 + 11.8 )	\$108,166	\$103,736
Electronic Format Materials			
11.10	Local funds	\$43,698	\$35,422
11.11	State and federal funds	\$0	\$0
11.12	Other funds	\$0	\$3,749
11.13	Total ( 11.10 + 11.11 + 11.12 )	\$43,698	\$39,171
Audiovisual Materials			
11.14	Local funds	\$35,177	\$33,310
11.15	State and federal funds	\$0	\$0
11.16	Other funds	\$0	\$0
11.17	Total ( 11.14 + 11.15 + 11.16 )	\$35,177	\$33,310
Other			
11.18	Local funds	\$2,015	\$6,082
11.19	State and federal funds	\$8,199	\$0
11.20	Other funds	\$0	\$0
11.21	Total ( 11.18 + 11.19 + 11.20 )	\$10,214	\$6,082
11.22	Total AV and Other ( 11.17 + 11.21 )	\$45,391	\$39,392
Total Collection Expenditures			
11.23	Local funds ( 11.1 + 11.5 + 11.10 + 11.14 + 11.18 )	\$183,425	\$171,957

11.24	State and federal funds ( 11.2 + 11.6 + 11.11 + 11.15 + 11.19 )	\$8,649	<i>\$1,537</i>
11.25	Other funds ( 11.3 + 11.7 + 11.12 + 11.16 + 11.20 )	\$5,181	<i>\$8,805</i>
11.26	Total ( 11.23 + 11.24 + 11.25 )	\$197,255	<i>\$182,299</i>

### **Other Operating Expenditures #12.1-12.24**

#### **Preservation**

12.1	Local funds	\$2,600	<i>\$3,000</i>
12.2	State and federal funds	\$0	<i>\$0</i>
12.3	Other funds	\$0	<i>\$0</i>
12.4	Total ( 12.1 + 12.2 + 12.3 )	\$2,600	<i>\$3,000</i>

#### **Plant Operation and Maintenance**

12.5	Local funds	\$67,575	<i>\$60,897</i>
12.6	State and federal funds	\$0	<i>\$0</i>
12.7	Other funds	\$0	<i>\$0</i>
12.8	Total ( 12.5 + 12.6 + 12.7 )	\$67,575	<i>\$60,897</i>

#### **Furniture and Equipment**

12.9	Local funds	\$22,500	<i>\$20,849</i>
12.10	State and federal funds	\$0	<i>\$0</i>
12.11	Other funds	\$0	<i>\$0</i>
12.12	Total ( 12.9 + 12.10 + 12.11 )	\$22,500	<i>\$20,849</i>

#### **Computer Equipment**

12.13	Local funds	\$20,500	<i>\$25,543</i>
12.14	State and federal funds	\$0	<i>\$0</i>
12.15	Other funds	\$0	<i>\$0</i>
12.16	Total ( 12.13 + 12.14 + 12.15 )	\$20,500	<i>\$25,543</i>

#### **Other**

12.17	Local funds	\$182,134	<i>\$156,090</i>
12.18	State and federal funds	\$0	<i>\$0</i>
12.19	Other funds	\$0	<i>\$0</i>
12.20	Total ( 12.17 + 12.18 + 12.19 )	\$182,134	<i>\$156,090</i>

#### **Total Other Operating**

12.21	Local funds ( 12.1 + 12.5 + 12.9 + 12.13 + 12.17 )	\$295,309	<i>\$266,379</i>
12.22	State and federal funds ( 12.2 + 12.6 + 12.10 + 12.14 + 12.18 )	\$0	<i>\$0</i>
12.23	Other funds ( 12.3 + 12.7 + 12.11 + 12.15 + 12.19 )	\$0	<i>\$0</i>
12.24	Total ( 12.21 + 12.22 + 12.23 )	\$295,309	<i>\$266,379</i>

### **Total Operating Expenditures #13.1-13.5**

13.1	Local funds ( 10.9 + 11.23 + 12.21 )	\$1,529,038	<i>\$1,508,401</i>
13.2	State and federal funds ( 10.10 + 11.24 + 12.22 )	\$8,649	<i>\$1,537</i>
13.3	Other funds ( 10.11 + 11.25 + 12.23 )	\$5,181	<i>\$8,805</i>
13.4	Total ( 13.1 + 13.2 + 13.3 )	\$1,542,868	<i>\$1,518,743</i>

13.5	Percentage of local operating expenditures for local collection development ( 11.23 ÷ 13.1 )	0.12	0.11
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#### For State Library Use Only #14.1-14.7

14.1	Interlibrary relationship code	NO	NO
14.2	Legal basis code	CO	CO
14.3	Administrative structure code	MO	MO
14.4	Meets PLSC public library definition?	Y	Y
14.5	Geographic code	CO1	CO1
14.6	County	DOUGLAS	DOUGLAS
14.7	Legal service area boundary change?	N	N

#### Outlet Data #15.1-15.13

Report hours for this location only. Include hours the outlet is open for public service. For bookmobiles, count only the hours during which the bookmobile is open to the public. Exclude hours that the location was closed for holidays and any extensive hours that the library was closed to the public due to natural disasters or other events even if the staff was scheduled to work.

15.1	LIB ID	NV0006-01	NV0006-01
15.2	PLSC ID	NV0006	NV0006
15.3	Outlet name	DOUGLAS COUNTY PUBLIC LIBRARY	DOUGLAS COUNTY PUBLIC LIBRARY
15.4	Street address	1625 LIBRARY LANE	1625 LIBRARY LANE
15.5	City	MINDEN	MINDEN
15.6	County of the outlet	DOUGLAS	DOUGLAS
15.7	Zip code	89423	89423
15.8	Telephone number (enter numbers without punctuation or spacing)	(775) 782-9841	(775) 782-9841
15.9	Outlet type code	CE	CE
15.10	Number of bookmobiles (Complete only in the bookmobile record)	0	0
15.11	Square footage (Input "-3" in the bookmobile record)	14,400	14,400
15.12	Number of public service hours per year	2,586	2,495
15.13	Number of weeks per year library is open	52	52

15.1	LIB ID	NV0006-02	NV0006-02
15.2	PLSC ID	NV0006	NV0006
15.3	Outlet name	LAKE TAHOE BRANCH LIBRARY	LAKE TAHOE BRANCH LIBRARY
15.4	Street address	233 WARRIOR WAY	233 WARRIOR WAY
15.5	City	STATELINE	STATELINE
15.6	County of the outlet	DOUGLAS	DOUGLAS
15.7	Zip code	89449	89449
15.8	Telephone number (enter numbers without punctuation or spacing)	(775) 588-6411	(775) 588-6411
15.9	Outlet type code	BR	BR
15.10	Number of bookmobiles (Complete only in the bookmobile record)	0	0

15.11	Square footage (Input "-3" in the bookmobile record)	5,875	5,875
15.12	Number of public service hours per year	1,645	1,602
15.13	Number of weeks per year library is open	52	52

### **Summer Reading Program #16.1-16.19**

Report figures for June, July, August, 2016

Number of Summer Reading Program participants by age group who started the programs:

16.1	Infant to 5 years	178	172
16.2	6 years to 11 years	343	305
16.3	12 years through 18 years	129	115
16.4	Total ( 16.1 + 16.2 + 16.3 )	650	592

Participants by age who completed the programs

16.5	Infant to 5 years	136	140
16.6	6 years to 11 years	274	276
16.7	12 years through 18 years	99	78
16.8	Total ( 16.5 + 16.6 + 16.7 )	509	494

Summer Reading Programs - Library Programs

16.9	Number of family programs	30	42
16.10	Number of programs for toddlers/preschoolers	9	9
16.11	Number of programs for school aged	9	8
16.12	Number of programs for young adults	4	3
16.13	Number of programs for adults	0	0
16.14	Total ( 16.9 + 16.10 + 16.11 + 16.12 + 16.13 )	52	62
16.15	Circulation of children's materials during Summer Reading Program	14220	13,982

Funds Supporting Summer Reading Program

16.16	Local Library SRP budget	\$4,100	\$1,500
16.17	Contributions/Donations	\$1,300	\$3,723
16.18	In-Kind	\$400	\$4,041
16.19	Total ( 16.16 + 16.17 + 16.18 )	\$5,800	\$9,264

## MAILS

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official actions. But acknowledged his "may cause public employees to skirt the mission of the (public records law) by conducting business on their personal devices," the Las Vegas Review-Journal noted.

Harry Smith, director of the Nevada Press Association, said the lower court ruling allows the electronic version of the backroom deal. "Officials could avoid open-records law by conducting public business through their cell phones and email accounts," Smith said. A brief filed Nov. 7 with the state high court, filed by attorney Busby, said the court's decision would provide "critical guidance" to public officials on access to public records.

In court filings, Busby said that then-Commissioner Vida Keller at the January 2014 mission meeting that had contacted her argues outside the meeting regarding land-use change. It turned out, Commissioner Keller and other members of the Carson County Commissioners used their personal devices or email accounts to conduct official business, Rush said.

# STORYSONGS



CATHLEEN ALLISON/NEVADA PHOTO SOURCE

Jim Eaglesmith, left, and Mark Vollmer, center rear, perform StorySongs at the Carson City Library in Carson City, on Saturday. The program, funded by the Nevada Arts Council, uses photography, music and storytelling to teach audiences about Nevada's natural and cultural history. For more information about activities at the library, go to [www.carsoncitylibrary.org](http://www.carsoncitylibrary.org).



from China Springs Youth Camp for their volunteer help. All of the books for the library's book sales must be transported by truck from a storage unit and repacked and reloaded at the end of the sales. The young men from China Springs enthusiastically provided the "heavy lifting" support needed for these important tasks. In addition, special thanks go to C.O.D. Casino for displaying book sale information on their display sign during the weekend of the sale and the Town of Minden/C.V.I.C. Hall for providing the venue and tables for the sale. The sale was staffed by a hardworking crew of volunteers who assisted with set up, tallying purchases, helping customers and cleaning up after the sale. Numerous businesses helped promote the sale by posting flyers and/or bookmarks at their location. Finally, we want to thank all of the people who donated their used books to the Douglas County Library and to the customers who come and patronized the sale. The Douglas County Library book sales are held two times per year - the next sale is scheduled for April 21-23, 2016.

**Barb Wilson, President, Friends of the Douglas County Library**  
**Jill Harper & Becky Soderman, Co-Presidents, Douglas County Public Library Foundation**

## True friends to Douglas County Public Library

### Editor:

The Friends of the Douglas County Library and the Douglas County Library Foundation would like to thank the volunteers, individuals, businesses, book donors and customers who contributed to the success of the recent Douglas County Public Library book sale. During the 3-day sale, over 5000 books were sold and \$5717 was raised. These funds will be used by the Friends and Foundation to support the Douglas County Library. Special thanks go to the young men and their supervisor

R-C  
12/7/16

## LIBRARY NOTES FOR DEC. 9

Do you belong to a book group? Check out a book group kit from the Douglas County Public Library. Each "Book Group in a Bag" includes 10 copies of a selected book. Titles include: "Me Before You," "In the Heart of the Sea," "Orphan Train," "Jane Eyre," and many more. Some kits also come with book reviews and discussion questions.

A list of titles is available at the Minden Library and can be found through the library's online catalog at [douglas.lib.nv.us](http://douglas.lib.nv.us). Book Group in a Bag kits can be borrowed for six weeks at a time.

Check out a kit, distribute the books to your book group, and read together.

The Minden Library is located at 1625 Library Lane. For more information, connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-782-9841.

## Everything awesome at library

Put your master Lego® builder skills to the test! The Douglas County Public Library will be holding a Winter Lego Building Challenge from December 17 to January 3. Children, teens, and adults are invited to build an original Lego brick structure to enter in the contest. This year's theme is "Building Dreams." Children who want to use the library's bricks can come to the Minden or Zephyr Cove library on Dec. 17 from 2-3 p.m. and build their entries.

The rules and entry forms can be found at the library or on the library's Youth Services webpage.

Bring your creation and your completed entry form to the Minden or the Zephyr Cove library. Each participant is allowed one entry. Creations will be entered in one of six categories based on the builder's age, or families can enter a Family Build together. All participants under the age of four must use DUPLO bricks. Entries cannot exceed 16 inches wide by 16 inches deep by 12 inches high. Please do not use special characters like Batman, Star Wars, etc. Winners will be announced on Jan. 18. The Winter Lego Building Challenge is sponsored by the Friends of the Douglas County Public Library.

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Sun 12/11/16

## BRIEFLY

### Saturday's winning Calif. lotto numbers

Saturday night's winning California lotto numbers were: Daily 3 Evening: 0-9-1; Daily 3 Midday: 1-3-2; Daily 4: 9-8-5-9; Daily Derby: 1st: 6 Whirl Win-2nd: 7 Lucky Star-3rd: 4 Big Ben Race Time: 1:48.57; Fantasy 5: 03-05-13-15-19; Powerball: 12-21-32-44-66, Powerball: 15, Power Play: 2; SuperLotto Plus: 06-13-15-36-45, Mega Ball: 25. The jackpot for Tuesday's Mega Millions drawing is estimated at \$51 million.

### Annual Winter Lego Building Challenge planned

Put your master Lego builder skills to the test in the Douglas County Public Library's Winter Lego Building Challenge.

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**Brenda Chambers**  
1934 ~ 2016

Brenda Chambers, long-time resident of Gardnerville, passed away peacefully at home on December 3, 2016. She was 82 years old.

Brenda was born Brenda Marina Hood in Norwich, Norfolk England in 1934. She grew up in Norwich during World War II, and remembered many occasions when she and her family would spend nights in the air raid shelters during Nazi bombings.

She immigrated to the U.S. and lived in Santa Monica California where she met her future husband, Bob Chambers. She and Bob were married for 51 years and lived in Burbank and Glendale, California for many years before retiring to June Lake, California in 1997. They moved to Gardnerville in 2001.

Brenda will be best known as a lover of all animals. She volunteered for many years at the Wildlife Way Station in Southern California and has been an advocate for animal welfare causes for most of her life. Brenda also loved her garden and being part of nature. In Gardnerville, Brenda volunteered at local elementary schools as a Grandmother reader. She loved the children and enjoyed bringing their imaginations and love of reading to life.

Brenda was preceded in death by her husband Bob and granddaughter, Bridget Chambers.

Brenda is survived by her son Richard (Pam) Chambers of Downey, California; granddaughter, Jamie Chambers of Minden; grandson Jeffrey Chambers of Kirkland, Washington; grandson Steven Chambers of Orange County, California; and sister Barbara (Peter) Warren of Norwich, England. Brenda will also be missed by step-granddaughters Stacey Tauson and Stephanie Tauson of Southern California and former daughter-in-law, Terri Chambers of Minden.

A memorial tribute and lunch will be held on Saturday, January 28, 2017 at 11:00 a.m. at the United Methodist Church in Gardnerville. For additional information, please contact [tchambersnv@gmail.com](mailto:tchambersnv@gmail.com).

Record - Courier, 12/18/16



STAFF'S HOLIDAY PROJECT

# Helping homeless animals this Christmas

**S**trawberry Fields Animal Rescue is a full-service non-profit organization in Gardnerville that aims to rescue, rehabilitate and re-home unwanted dogs and cats.

Over the past eight years the organization has successfully placed 87 dogs while operating from its location at the corner of SR 88 and Waterloo Lane.

Strawberry Fields was founded by Gina Stanchfield and her daughter, Jessica. The two do all work with the animals, which occasionally include birds and donkeys.

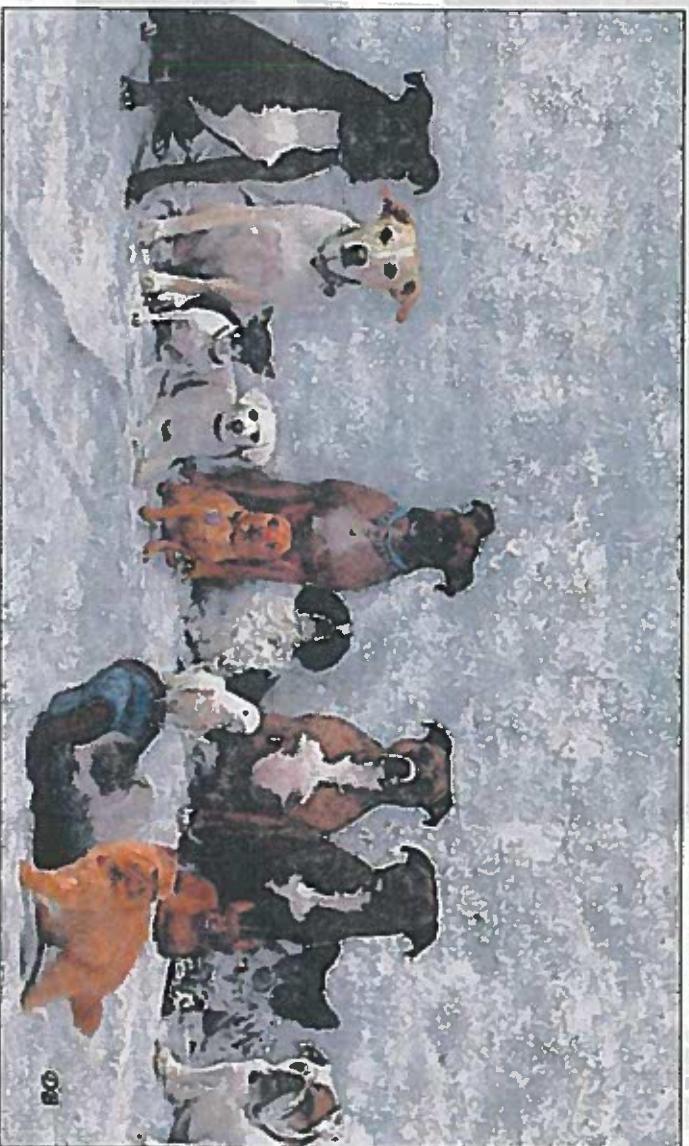
They help support the rescue operations by running a non-profit cat and dog grooming business on-site.

They are encouraging people looking to gussy up their pets for the holidays to try their services. They are currently offering \$10 off on grooming.

They are also looking for a volunteer with grant writing experience. Please call 265-3130 for a grooming appointment. To learn more about the family-run nonprofit organization, please visit their website at <http://strawberryfieldsrescue.com>. As Stanchfield would say, "Dog bless!"

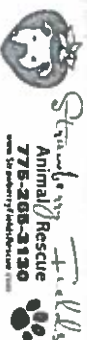


Anita Kornoff



A photo of some of the pets the Strawberry Rescue has helped over the years.

DONNA BURLING



Our location at 903 Waterloo Lane, Gardnerville, Nevada is up for sale. We would like to stay at our location and purchase it, however we must raise a down payment of \$30,000.00. So we are reaching out to the community for donations so that Strawberry Fields Animal Rescue may continue doing the good work that we do rescuing, rehabilitating and re-homing pets in need. We have just re-homed our 87th dog to it's forever loving home and that is our reward. There is no donation too small, however we need to reach our goal as soon as possible. It would be tragic after all of our hard work and wonderful placements if we had to close our doors.

"One by one until there are none on a wing and a prayer and a paw."

Happy Holidays from  
Gina and Jessica at S.F.A.R.  
Dog Bless



# Kids find time for slime at Minden Library

by Sarah Drinkwine  
sdrinkwine@recordcourier.com

Children gathered in the Douglas County Library meeting room last week to indulge in some creativity and make holiday slime.

"It's a good activity for parents to bring their kids to or to even do at home," said Youth Services Librarian Kira Frederick, who spearheaded the project. "I know parents are busy this time of year so I wanted to do something that would entertain the kids."

Frederick said the three-ingredient recipe is simple and only takes a few minutes to prepare from start to finish.

"It's an easy way to provide a few hours of fun," she said.

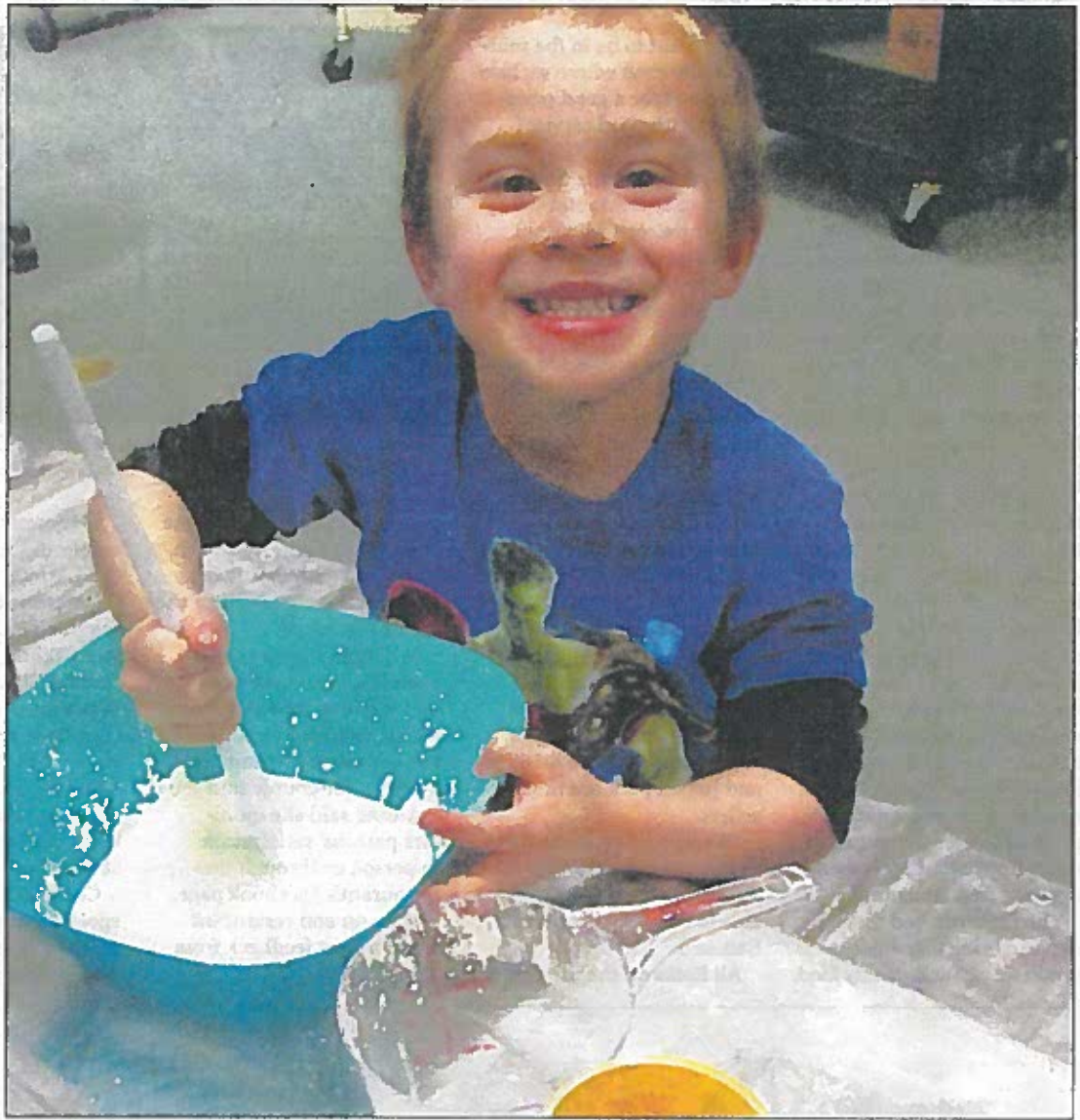
Participants got some sticky and colorful hands from the project, but it was worth it, said 9-year-old Tyler Rush.

"It was really fun, but it gets a little hard to stir after awhile and I got a little messy," he said, pointing to his powdered shirt and holding up his dyed hands.

Some kids worried their slime didn't come out right because it seemed a little hard when they squashed it between their fingers. Frederick's response was simple.

"The best part of science is experimenting and seeing what is going to happen," she said. "It's OK to make mistakes. Sometimes they're good, sometimes they're bad, but you learn from them and make changes."

Frederick said the activity



SARAH DRINKWINE

**SLIME, 4** Brayden McGrew, 4, takes a break from stirring his slime at Douglas County Public Library.

**Douglas library hosting  
Christmas event**  
Children can get their

For more information, connect with the Douglas County Public Library on Facebook and Twitter, or go to [douglas.lib@nv.us](mailto:douglas.lib@nv.us), or call 775-782-9841.

The Zephyr Cove branch will be closed Saturday, Dec. 24, and will resume its regular schedule at 11 a.m. Dec. 28. It will close for New Year on Dec. 31, resuming its regular schedule at 11 a.m. Jan. 4.

For Christmas, the Douglas County Public Library in Minden will be closed from Saturday, Dec. 24 through Monday, Dec. 26 and will reopen on Tuesday, Dec. 27 at 10 a.m. For New Year, the Minden branch will be closed Dec. 31-Jan. 2. It will reopen at 10 a.m. Jan. 3.

**Nevada Appeal 12/20/16**  
a holiday cookie decorating event will take place from 3:30 to 4:30 p.m. Dec. 22. Children will frost and decorate snowman sugar cookies while listening to stories, and they will be invited to take part in a candy cane hunt and other wintry games. All materials will be provided.

While making slime from 4 to 5 p.m. Dec. 21 at the Douglas County Public Library in Minden in the library slime lab, children will make homemade slime and add glitter and food coloring to experiment with texture. All slime materials will be provided. The Minden branch is at 1625 Library Lane. At the Zephyr Cove branch, 233 Warrior Way,



# SLIME

From page 1

wasn't just a crafty project to entertain the kids, but a science experiment as well.

"It teaches colors and textures," she said. "And how certain ingredients react to each other changing the textures to something different."

The holiday slime presentation was the last art project of the year at the library, according to Frederick.

The library holds several arts and craft activities and presentations each year for children and adults, including a teen advisory board that will begin Jan. 11.

"It introduces leadership skills and looks great on an application," said Frederick. "We encourage teens to stop by and fill out a volunteer application to participate."

Upcoming events at the Douglas County Library include:

- Lego Creations are being accepted now through Jan. 3.
- "The Jungle Book" (rated PG) will show 2 p.m. Jan. 7.
- Alice in Wonderland Tea Party 3-4 p.m. Jan. 21.

For more information about upcoming events, connect with the Douglas County Public Library on Facebook, Twitter, visit douglas.lib.nv.us or call 782-9841.



PHOTOS: SARAH DRINKWINE

ABOVE: Kids make holiday slime last week at the Douglas County Library. LEFT: Tyler Rush, 9, shows off his orange slime at the Douglas County Library holiday slime presentation last week.

## HOW TO MAKE SLIME

- Ingredients:
- 1 cup corn starch
- 1/2 cup water
- Drops of food coloring of choice
- A Ziploc bag

Mix ingredients together until mixture is not too solid but not too runny, somewhere between the consistency of shampoo and Play-Doh. Pour into a Ziploc bag. Enjoy.

# Streaming video available through Carson City Library

By Teri Vance

Carson City Library patrons can now check out digital copies of movies through the OverDrive system available to card holders.

"We've been using the OverDrive platform for about five years for e-books and e-audio-books," said Amy Lauder, collection development manager. "We've just now added streaming video."

For now, the collection includes recent films, classics, foreign films and documentaries. It also includes fitness videos.

"We tried to pick what we thought people would be interested in," Lauder said. "We're going to see what's popular and keep adding."

Using their library cards, patrons can go online to the library's website and select "Download eBooks and Audiobooks" from the "Explore Collections" drop down menu to find a link to Carson City Library's OverDrive website. They may also download the app on their phones or smart devices.

She said patrons will have between one to three weeks to watch the films, and films from some publishers will expire within two or three days of first watching it.

Lauder said the OverDrive platform has proved successful.

"It's been doing really well," she said. "The graph for its usage is this perfect, slanted upward line. Last year, we had almost 23,000 check outs."

Adding streaming video content appears to be a good fit.

"One of our most popular offerings in the physical library is our video collection," Lauder said. "We want to get that into our digital collection as well."

The learning curve should be relatively small, she said.

"It's really nice because we've been using this platform for some time now," Lauder said. "People are used to using it."

OverDrive classes are also offered each month at the Carson City Library, 900 N. Roop St. The next one will be 6 p.m. Jan. 18.

"They can also come in and ask our staff," Lauder said.

## Teen Advisory Board meetings begin Jan. 11

### Staff Report

All teens are invited to attend Teen Advisory Board meetings at the Douglas County Public Library's Minden branch. The meetings will feature free pizza and soda and allow teens to get involved

with library events and help plan future programs. The library is located at 1625 Library Lane. Meetings are at 3 p.m. the second Wednesday of each month, starting Jan. 11. They are sponsored by the Friends of the Douglas County Public Library.

■ The Douglas County Public Library will be showing the 2016 movie, "The Magnificent Seven" Jan. 14 at 10:30 a.m. in the Minden Library meeting room. This movie is geared toward adults and teens. Free coffee and donuts will be provided.

■ The Douglas County Public Library is hosting an Alice in Wonderland Tea Party to celebrate the 185th anniversary of Lewis Carroll's birthday. Enjoy tea and cookies with Alice and the Mad Hatter at the library's Minden branch 3-4:30 p.m. Jan.

21. Children ages 4-10 are invited to attend. The program is sponsored by the Friends of the Douglas County Public Library. Connect with the Douglas County Public Library on Facebook and Twitter, douglas.lib.nv.us, or call 782-9841.



# Officials sworn in, appointed

by Amy Alonzo  
aalonzo@recordcourier.com

Nearly two dozen county officials were sworn into office during a Tuesday ceremony at the Douglas County Judicial & Law Enforcement Center.

A total of 23 officials — including three county commissioners, one district judge and the clerk-treasurer — were sworn in.

The officials raised their right hands and swore to “support, protect and defend the Constitution and government of the United States” and to “faithfully perform all the duties” of their positions.

About 60 people, including East Fork Fire District Chief Tod Carlini, East Fork Constable Paul Gilbert and Assemblyman Jim Wheeler (R-Gardnerville), watched the ceremony. “Most human beings do



AMY ALONZO

Douglas County officials were sworn into office during a Tuesday ceremony.

not live in a country or a community where they choose their leaders,” Judge Tod Young, who swore in the officials, said at the start of the ceremony. “We truly live in the greatest country on the planet.”

Those sworn in at the ceremony were:

- Kathy Lewis, clerk-treasurer
- Brian Keith Byer, school board trustee
- Gordon Gray, Topaz Ranch Estates General Improvement District
- William R. Souligny, Minden Town Board
- Linda J. Glickerson, school board trustee
- May Ann Wenner, Gardnerville Town Board

■ Lloyd Higuera, Gardnerville Town Board

■ Karen H. Chessell, School Board Trustee

■ Bernard W. Curtis, East Fork Fire Protection District

■ Steven G. Mihalic, East Fork Fire Protection District

■ Kenneth Garber, East Fork Fire Protection District

■ Linda Birdwell, Genoa Town Board

■ Barbara J. Griffin, East Fork Fire Protection District

■ Marilyn Ann Grant, Tahoe Douglas Fire Protection District

■ Steven Shively, Genoa Town Board

■ Timothy M. DeTurk, Genoa Town Board

■ Jaques Echebgothen, East Fork Fire Protection District

■ Barbara Sue Schlageel, Smallwood, Minden Gardnerville Sanitation District

■ Michael Hardie, East Fork Swimming Pool District

■ John Stephens, Minden Town Board

■ Larry Walsh, commissioner

■ Barry Penzel, commissioner

■ Christopher Kurt Johnson, Indian Hills General Improvement District

■ David Nelson, commissioner

Officials who didn't

attend the ceremony were sworn in later in front of a notary.

Also on Tuesday Douglas County commissioners and board members for appointments ranging from one to four years in duration. Appointees are:

- Water Conveyance Advisory Committee: Kurt Dreyer; David Hussman
- Senior Services Advisory Council: Bruce Beamer, Pamela Garber, Douglas Souneemann
- Regional Transportation Commission, Gardnerville representative at large: Robert Wartgow
- Parks and Recreation Commission: Kelly Gardner

and Adam Lewandowski, Tahoe Township, Brenda Robertson, Carson Valley

■ Library Board of Trustees: Mark Jensen

■ Law Library Board: Victoria Barrett, Peter Handy

■ Genoa Historic District Commission: Ron Bommarito, Karen Holmes

■ Carson Water Sub-servancy District: Donald Frensdorff

■ Board of Equalization: Gary Bourdreau, Timothy Plaein

■ Airport Advisory Committee: Michael Cowan and Finde Hernandez, business community, Blayne Osborn, community at large



# Book club's recommended read: 'A Man Called Ove'



**Amy Roby**  
*Ranchos*  
*Roundup*

For several years, I've loosely participated in a wonderful and lively book club with seven other women. I say "loosely" because if there were letter grades given out for consistency, I'd be earning a D. We meet every eight weeks or so with a goal of discussing a selected book and complementary film. And while two months seems a reasonable time to finish both, life just rolls right along and I

rarely do.

This time, however, is a different story. Our book selection is "A Man Called Ove" by Fredrik Backman, and I cannot get enough of this tale. The first few chapters paint the picture of the aforementioned main character: a grumpy curmudgeon who lives alone and spends his days bitterly complaining to himself about most things, entrenched in smug judgment against modern society and its morally, physically and intellectually deficient populous.

The narrative unfolds in a most delightful way through interactions Ove has with his neighbors and in vivid flashbacks that reveal how he came to be a man of such firm convictions and why. It's an intimate disclosing, and Backman does a masterful job unveiling the underlying reasons for Ove's obstinate rigidity and distaste for this life. I've found myself

laughing and crying in the span of a single page, sometimes simultaneously.

I have found an unlikely and unexpected hero in this character. In casting light on Ove's backstory, the reader is able to see beyond his often-callous behavior and come to a place of understanding, compassion, and empathy for him. We could all benefit from more of this in the world.

While not yet to the end, I find myself torn between wanting to finish reading in time for my book club discussion and pacing myself in order to prolong the delight of enjoying this charming story.

If you're looking for a good read to curl up with on these long, dark nights, give "A Man Called Ove" a try.

•Christmas kick-off weekend is here  
Doors open at 4:45 pm for tonight's spaghetti feed and Christmas Tree-Bingo hosted by the Tahoe

Douglas Elks at the CVIC Hall on Esmeralda Street in Minden. Cost is \$9 for adults and \$5 for kids 12 and under, toddlers 2 and under are free.

Next door at the park, the Town of Minden rolls out the red carpet for Santa tonight, complete with music by the Douglas High School jazz band, a dance performance from All About Dance, fire pit, and s'mores starting at 5 pm. Kids who bring a donation for the Carson Valley Food Closet will receive a goodie bag and a chance to help Santa light the gazebo at 6 pm. And don't miss the 21st annual Parade of Lights rolling through downtown Highway 395 starting tomorrow night. This year's theme is "Lucky to Live Here" and the parade's Grand Marshal is outgoing County Commission Chairman Doug Johnson.

Amy Roby is a Gardnerville Ranchos resident.

action-Western is rated PG-13 and is geared toward teens and adults. Complimentary coffee and donuts will be served.

The Minden library celebrates the 185th anniversary of Lewis Carroll's birthday with an Alice in Wonderland tea party on Saturday, Jan. 21. Alice and the Mad Hatter will be on hand from 3-4:30 p.m. to enjoy tea and cookies with fellow party-goers; children ages four to 10 are invited to attend. Friends of the Douglas County Public Library sponsors this celebration.

The Minden Library is located at 1625 Library Lane. For more information, check their website at douglas.lib.nv.us or call 782-9841.

Amy Roby can be reached at ranchosroundup@hotmail.com.

Record-Courier, 1/13/17

## 2017 kicks off with wild weather

**Kathy Munson**

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**From:** Heather Frueh  
**Sent:** Saturday, November 26, 2016 9:50 AM  
**To:** Heather Frueh  
**Subject:** PSA Make and Take Holiday Crafts at the Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775-782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

1625 Library Lane  
Minden, Nevada 89423

Douglas County Public Library

# Press Release

## **Make and Take Holiday Crafts at the Library**

Children are invited to the Douglas County Public Library in Minden for a make and take holiday crafts event. On Saturday, December 10 from 3:00 to 4:30 p.m., children will be able to make up to four different holiday crafts to take home. All craft supplies will be provided by the library. This event is sponsored by the Friends of the Douglas County Public Library.

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Heather Frueh  
Library Technician  
Douglas County Public Library  
1625 Library Lane \* Minden, NV 89423  
(775) 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)



**Kathy Munson**

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**From:** Heather Frueh  
**Sent:** Wednesday, December 07, 2016 11:53 AM  
**To:** Heather Frueh  
**Subject:** PSA Winter Lego Building Challenge

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775- 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

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**Kathy Munson**

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**From:** Heather Frueh  
**Sent:** Wednesday, December 07, 2016 2:52 PM  
**To:** Heather Frueh  
**Subject:** PSA Book Group in a Bag kits available at the Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775-782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

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**Kathy Munson**

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**From:** Heather Frueh  
**Sent:** Thursday, December 08, 2016 2:47 PM  
**To:** Heather Frueh  
**Subject:** PSA Holiday Slime at the Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775 -782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

1625 Library Lane  
Minden, Nevada 89423

Douglas County Public Library

# Press Release

## **Holiday Slime at the Library**

Are your children bouncing off the walls with pre-holiday energy? Let them get their wiggles out while making holiday slime at the Minden Library on Wednesday, December 21 from 4:00 to 5:00 p.m. In the library slime lab, children will make homemade slime and add glitter and food coloring to experiment with texture. This activity is for grade school children. All slime materials will be provided. This program is sponsored by the Friends of the Douglas County Public Library.

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**Kathy Munson**

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**From:** Heather Frueh  
**Sent:** Saturday, December 10, 2016 1:12 PM  
**To:** Heather Frueh  
**Subject:** PSA Christmas Closure at the Douglas County Public Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775 -782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

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# Press Release

## **Christmas Closure at the Douglas County Public Library**

The Douglas County Public Library in Minden will be closed from Saturday, December 24 through Monday, December 26 and will reopen on Tuesday, December 27 at 10:00 a.m. The Zephyr Cove Branch will be closed on Saturday, December 24 and will resume its regular schedule on Wednesday, December 28 at 11:00 a.m. Connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-782-9841.

Heather Frueh  
Library Technician  
Douglas County Public Library  
1625 Library Lane \* Minden, NV 89423  
(775) 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

**Kathy Munson**

---

**From:** Heather Frueh  
**Sent:** Tuesday, December 13, 2016 2:55 PM  
**To:** Heather Frueh  
**Subject:** PSA Frosting the Snowman Cookie Decorating at the Zephyr Cove Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775-782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

233 Warrior Way  
Zephyr Cove, NV 89448

Douglas County Public Library

# Press Release

## **Frosting the Snowman Cookie Decorating**

Settle in at the library for some fun holiday activities. The Zephyr Cove Branch of the Douglas County Public Library will be hosting a Frosting the Snowman Cookie Decorating event on Thursday, December 22 from 3:30 to 4:30 p.m. Children will frost and decorate snowman sugar cookies while listening to stories, and they will be invited to take part in a candy cane hunt and other wintery games. All delicious cookie decorating materials will be provided. This event is sponsored by the Friends of the Douglas County Public Library.

The Zephyr Cove Library is located at 233 Warrior Way in Zephyr Cove, Nevada. Connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-588-6411.

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Library Technician  
Douglas County Public Library  
1625 Library Lane \* Minden, NV 89423  
(775) 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

**Kathy Munson**

---

**From:** Heather Frueh  
**Sent:** Wednesday, December 21, 2016 3:17 PM  
**To:** Heather Frueh  
**Subject:** PSA First Saturday Family Movie- The Jungle Book

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775- 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

1625 Library Lane  
Minden, Nevada 89423

Douglas County Public Library

# Press Release

## **First Saturday of the Month Family Movie – “The Jungle Book”**

The Douglas County Public Library is hosting another First Saturday of the Month Family Movie. The new live action movie, “The Jungle Book” (rated PG), will be shown on Saturday, January 7 at 2:00 p.m. in the Minden Library meeting room. The movie and popcorn are free. First Saturday Family Movies are sponsored by the Friends of the Douglas County Public Library.

The Minden Library is located at 1625 Library Lane. Connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-782-9841.

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[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

**Kathy Munson**

---

**From:** Heather Frueh  
**Sent:** Friday, December 30, 2016 9:47 AM  
**To:** Heather Frueh  
**Subject:** PSA Teen Advisory Board Meetings at the Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775- 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

1625 Library Lane  
Minden, Nevada 89423

Douglas County Public Library

# Press Release

## **Teen Advisory Board Meetings at the Library**

All teens are invited to the Teen Advisory Board (TAB) meetings at the Douglas County Public Library. The meetings will be held at the Minden Branch on the second Wednesday of each month at 3:00 p.m. starting January 11. Free pizza and soda! Teens can get involved with fun library events and help plan future library programs. And did we mention there will be pizza? TAB meetings are sponsored by the Friends of the Douglas County Public Library.

The Minden Library is located at 1625 Library Lane. Connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-782-9841.

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[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

**Kathy Munson**

---

**From:** Heather Frueh  
**Sent:** Friday, December 30, 2016 12:54 PM  
**To:** Heather Frueh  
**Subject:** PSA Alice in Wonderland Tea Party at the Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775- 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

1625 Library Lane  
Minden, Nevada 89423

Douglas County Public Library

# Press Release

## **Alice in Wonderland Tea Party at the Library**

To celebrate the 185th anniversary of Lewis Carroll's birthday, the Douglas County Public Library will be having an Alice in Wonderland Tea Party. Enjoy tea and cookies with Alice and the Mad Hatter at the Minden Library on Saturday, January 21 from 3:00 to 4:30 p.m. All children ages four to ten are invited to attend. This program is sponsored by the Friends of the Douglas County Public Library.

The Minden Library is located at 1625 Library Lane. Connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-782-9841.

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[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)



**Kathy Munson**

---

**From:** Heather Frueh  
**Sent:** Wednesday, January 04, 2017 10:55 AM  
**To:** Heather Frueh  
**Subject:** PSA Movie Showing at the Library - The Magnificent Seven

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775- 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

1625 Library Lane  
Minden, Nevada 89423

Douglas County Public Library

## Press Release

### **Movie Showing at the Library – “The Magnificent Seven”**

The Douglas County Public Library will be showing the 2016 movie, “The Magnificent Seven” (rated PG-13), on Saturday, January 14 at 10:30 a.m. in the Minden Library meeting room. This movie is geared toward adults and teens. Free coffee and donuts will be provided!

The Minden Library is located at 1625 Library Lane. Connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-782-9841.

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1625 Library Lane \* Minden, NV 89423  
(775) 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

**Kathy Munson**

---

**From:** Heather Frueh  
**Sent:** Friday, January 06, 2017 10:40 AM  
**To:** Heather Frueh  
**Subject:** PSA Children's Storytime at the Zephyr Cove Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775-782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

233 Warrior Way  
Zephyr Cove, NV 89448

Douglas County Public Library

# Press Release

## **Children's Storytime at the Zephyr Cove Library**

The Zephyr Cove Branch of the Douglas County Public Library is providing Children's Storytime every Wednesday at 11:30 a.m. In addition to stories, children will enjoy fun activities, songs, and coloring.

The Zephyr Cove Library is located at 233 Warrior Way in Zephyr Cove, Nevada. Connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-588-6411.

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**Kathy Munson**

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**From:** Heather Frueh  
**Sent:** Friday, January 06, 2017 10:40 AM  
**To:** Heather Frueh  
**Subject:** PSA Children's Storytime at the Zephyr Cove Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775-782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

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## Press Release

### **Children's Storytime at the Zephyr Cove Library**

The Zephyr Cove Branch of the Douglas County Public Library is providing Children's Storytime every Wednesday at 11:30 a.m. In addition to stories, children will enjoy fun activities, songs, and coloring.

The Zephyr Cove Library is located at 233 Warrior Way in Zephyr Cove, Nevada. Connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-588-6411.

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[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

**Kathy Munson**

---

**From:** Heather Frueh  
**Sent:** Thursday, January 12, 2017 9:32 AM  
**To:** Heather Frueh  
**Subject:** PSA Martin Luther King Day Closure at the Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775- 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

1625 Library Lane  
Minden, Nevada 89423

Douglas County Public Library

# Press Release

## **Martin Luther King Day Closure at the Douglas County Public Library**

The Douglas County Public Library in Minden will be closed on Monday, January 16 in observance of Martin Luther King Day. The library will resume its regular schedule on Tuesday, January 17 at 10:00 a.m. Connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-782-9841.

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[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

**Kathy Munson**

---

**From:** Heather Frueh  
**Sent:** Wednesday, January 18, 2017 11:52 AM  
**To:** Heather Frueh  
**Subject:** PSA "Groundhog Day" All-Day Movie Showing at the Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775-782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

1625 Library Lane  
Minden, Nevada 89423

Douglas County Public Library

## Press Release

### **"Groundhog Day" All-Day Movie Showing at the Library**

The movie, "Groundhog Day" (rated PG) will be shown all day at the Minden Library on Thursday, February 2 for Groundhog Day! The movie is about a weatherman who finds himself inexplicably living the same day over and over again. "Groundhog Day" will be played on a loop from 10:00 a.m. to 4:00 p.m. in the Meeting Room. Snacks and beverages will be available throughout the day.

The Minden Library is located at 1625 Library Lane. Connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-782-9841.

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(775) 782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

**Kathy Munson**

---

**From:** Heather Frueh  
**Sent:** Wednesday, January 18, 2017 12:04 PM  
**To:** Heather Frueh  
**Subject:** PSA Saturday Cinema at the Library

Contact: Heather Frueh  
Douglas County Public Library  
Phone 775-782-9841  
[hfrueh@douglas.lib.nv.us](mailto:hfrueh@douglas.lib.nv.us)

1625 Library Lane  
Minden, Nevada 89423

Douglas County Public Library

# Press Release

## **Saturday Cinema at the Library**

Starting in February, the Minden Library will be showing movies every Saturday at 10:30 a.m. in the meeting room! These movies are geared towards adults and teens (rated PG to PG-13). Free coffee and treats will be available. Attend at least three movies in a month to be entered in a raffle for fabulous movie-themed prizes!

### **February's theme is Romantic Award-Winning Films:**

- February 4: *Breakfast at Tiffany's* (Not rated)
- February 11: *Chocolat* (PG-13)
- February 18: *Barefoot in the Park* (Not Rated)
- February 25: *Casablanca* (PG)

The Minden Library is located at 1625 Library Lane. For more information, connect with the Douglas County Public Library on Facebook and Twitter, [douglas.lib.nv.us](http://douglas.lib.nv.us), or call 775-782-9841.

Heather Frueh  
Library Technician  
Douglas County Public Library  
1625 Library Lane \* Minden, NV 89423

# Read a novel: it's just what the doctor ordered

By Sarah Begley

IT'S WELL-ESTABLISHED SCIENCE THAT READING boosts vocabulary, sharpens reason and expands intellectual horizons. But the latest round of research on the benefits of literature focuses on how it improves not our IQ, but our EQ.

Book lovers profess a deep emotional bond with books, and scientists are increasingly looking to explain just what it is about fiction that improves our mental health. Three years ago, researchers at the New School for Social Research found a link between what psychologists call "theory of mind"—basically, the ability to know what another person is thinking or feeling—and reading a passage of literary fiction (distinguished from popular fiction). Participants who read passages from short stories were found to score better on the Reading the Mind in the Eyes Test (RMET), an assessment that asks participants to look at photos of subjects' eyes and identify what they're feeling (for instance: arrogant, annoyed, upset or

terrified). Headlines proclaimed that reading even a few pages of a short story could instantly improve your ability to empathize with your fellow man.

Turns out, that might be a bit of a stretch: in September, researchers tried to replicate that study and found no significant connection between reading a short passage and increasing empathy. But they did find a link between high theory of mind and a lifelong relationship with literature. Study participants who scored higher on the RMET were more likely to score high on the Author Recognition Test, which asks participants to check names on a list of 130 authors, half of which are bogus. Researchers subtract the number of fake authors identified by the participant from the number of real authors identified to gauge how familiar the person is with novelists, and therefore how well-read they probably are. So reading a few pages of a short story might not make you more empathetic, but being a devoted reader of literary fiction could.

Of course, correlation does not prove causation, and one of the lead authors, Maria Eugenia Panero of Boston College, says it's "hard to know whether reading literary fiction increases theory of mind or if people who naturally have higher theory of mind are just more drawn to literary fiction." It's also possible

## THERAPEUTIC READING

Bibliotherapists Ella Berthoud and Susan Elderkin share some of their prescriptions:

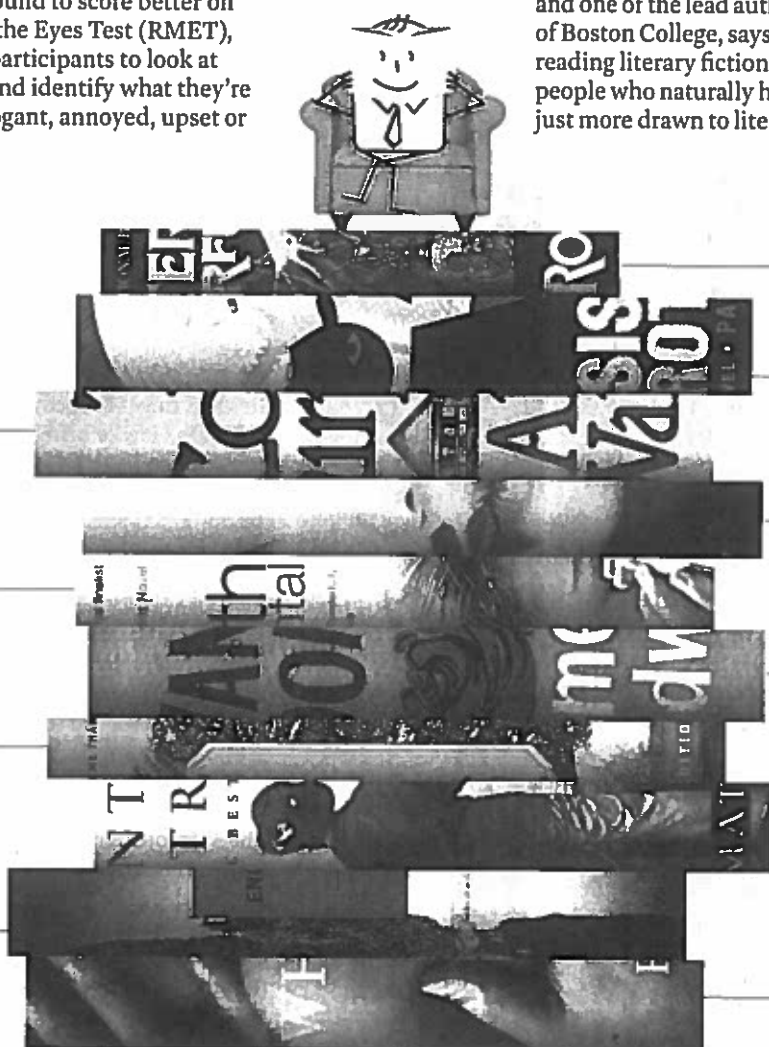
### THE COLOR PURPLE

by Alice Walker  
For falling out of touch with siblings

THE ACCIDENTAL  
by Ali Smith  
For deciding whether to have kids

THEIR EYES WERE WATCHING GOD  
by Zora Neale Hurston  
For getting over divorce

THE ENCHANTED APRIL  
by Elizabeth von Arnim  
For lackluster marriages



JITTERBUG PERFUME  
by Tom Robbins  
For helping you embrace life

THE SISTERS BROTHERS  
by Patrick deWitt  
For weighing a career change

PLEASE LOOK AFTER MOM  
by Kyung-Sook Shin  
For taking your mother for granted

GIOVANNI'S ROOM  
by James Baldwin  
For wishing you had a valentine

FAMILY MATTERS  
by Rohinton Mistry  
For dealing with aging parents

WHAT I LOVED  
by Siri Hustvedt  
For bereavement, especially of a child

# Hear Here!

**Listen to the story of the invention that led to the audiobook**

It was 5 in the morning, and just back from a party, Dylan Thomas answered the phone in his room at the Chelsea Hotel. Barbara Holdridge, 22, had decided to launch a record company and she had an offer for the poet. Over lunch the following week with Holdridge and her business partner, Marianne Mantell, both recent graduates of New York's Hunter College, Thomas took the deal: \$500 upfront, plus 10 percent of sales above 1,000 albums, for a reading of his verse.

"He was mesmerizing," Holdridge, now 87 years old, recalls.

The 1952 disc, Thomas' buttery reading of his beloved *A Child's Christmas in Wales* on its B-side, would sell 400,000-plus copies, birthing a new popular literary form—the spoken word record, antecedent to today's audiobook.

The handiwork is spotlighted in a newly published history of the genre, *The Untold Story of the Talking Book*, by Matthew Rubery, professor of modern literature at Queen Mary University of London. "Talking books" had been produced for blind people since the 1930s. But pitching the format to a mass audience was a new idea, and Holdridge and Mantell's timing was propitious. The beat movement—with its



interest in live poetry—was getting under way, radio had habituated consumers to spoken-word performance and the success of the Book of the Month Club demonstrated lively public demand for cultural edification.

Holdridge and Mantell delivered on all counts. They named their label Caedmon, after the first documented English poet, who was thought to have sung his verse, and put together an all-star literary lineup. "We [listed] every writer we knew of and wrote them," says Holdridge, who lives in Baltimore. "The response was amazing." Caedmon recorded or reissued Faulkner, Frost, Marianne Moore, Sylvia Plath and Eudora Welty.

Caedmon's lofty slogan was "A third dimension for the printed page."

To read historical works like Shakespeare and Chekhov, it recruited Laurence Olivier and Vanessa Redgrave. Caedmon also struck out in bold directions, producing native-language recordings of Camus, Colette, Pablo Neruda, even J.R.R. Tolkien reciting staves from *The Lord of the Rings* in Elvish. It also commissioned notable artworks for the album covers, including one for a Tennessee Williams record by a disconsolate-looking young man who showed up at Caedmon's Manhattan office in 1956 touting a portfolio of shoe pictures—Andy Warhol. Caedmon's vision, Hol-

dridge says, was to get each writer to recapture "the moment of inspiration." Producers exploited the flexibility of newly available magnetic tape, which allowed sound effects to be spliced in, and they weren't shy about cutting text to fit the time constraints of LPs. (In contrast, a verbatim recording of *War and Peace* filled a staggering 118 records, Rubery writes.)

Unlike today's audiobooks, which often serve as background for multitasking listeners, Caedmon records commanded your full attention, says Rubery. People he spoke with recalled sitting by the record player as they listened, sometimes perusing the liner notes. Yet the label also foreshadowed audiobooks' appeal today, introducing listeners to "the intimacy of the spoken word," he says, and proving that listening could be as literary as reading.

Holdridge and Mantell sold the company to Raytheon in 1970, and today Caedmon lives on within HarperCollins, which acquired it in 1987. Even now it issues new recordings alongside its classic catalog.

Holdridge is still proud of the labor of love that helped set the stage for today's multibillion-dollar audiobook industry, whose users are on track to listen to well over two billion hours of audio in 2016. "For years at parties we'd talk about what we did and people would say, 'Dylan Thomas! I grew up on those recordings!'" —STEPHEN PHILLIPS

## HISTORY



**READING Paws** is an affiliate of Reading Education Assistance Dogs (R.E.A.D.) launched in 1999 as the first comprehensive literacy program utilizing registered therapy animals. The dogs have been trained and tested for health, safety, appropriate skills and temperament. These READING Paws teams volunteer by going to schools, libraries and other settings as reading companions for children. Inability to read is often less about intellectual limitation than about overcoming fears. Animals are ideal reading companions because they:

- help increase relaxation and lower blood pressure
- do not judge, laugh or criticize
- listen attentively
- are less intimidating than their peers

Participating kids make enormous strides in reading skills while building self-esteem and social skills. Reading to a dog can be powerful - and FUN! At the end of the school year we give a self published book about the dog with a picture of the child and the "their" dog.



*Mikyla reads a story to Tony the dog at the Minden Library*

## CHILDREN READ TO TONY AT THE MINDEN LIBRARY

*Submitted by Sheila Delucia, DAWG Member and Tony's owner*

If you have ever been to the Minden Public Library you may recognize Tony as the dog on the flier promoting the library's Reading Education Assistance Dog (R.E. A. D.) program. He is a brindle Pitbull type dog. Tony is part of a five dog R.E.A.D. team at the library. One or two of these dogs are at the library each week waiting for children to read to them.

The idea behind this program is to place a child, and a R.E.A.D. dog, along with its' handler, in a comfortable, non-judgmental setting that will attract children and encourage them to read to one of the R.E.A.D. dogs. Reading to a dog helps build a child's self-confidence and instill a love of reading in them. Each of these five dogs is registered with Intermountain Therapy Animals (ITA). The dogs have also worked in a local grammar school setting, as part of each school's official education program.

At the end of the school year ITA gives each child, that has read to an ITA registered R.E.A.D. dog as part of the child's curriculum during the school year, a personalized book about the dog. The book explains how each dog gets ready for class, attendance at the library and all of its' therapy work. ITA also gives each child that reads to a R.E.A.D. Dog at the Minden Library a free book once the child has read to a R.E.A.D. dog for eight

sessions. A copy of each R.E.A.D. dog's book has been donated to the Minden Library so that children may read about each dog. Bring a child down to the Minden Library to read to one of the library's R.E.A.D. dogs and see how much fun it can be. A copy of Tony's book has also been donated to Douglas County Animal Services in honor of the staff which took such great care of Tony prior to his adoption and subsequent therapy work.

## I'M NEMO AND I AM A READING PAWS DOG

My life as a dog up till now has not always been easy. Three years ago I was wandering around the desert. I was hungry, thirsty, and scared. One day while wandering in search of food a white truck pulled up next to me, maybe I was going home. A nice lady got out of the truck coaxed me over to her. She then leashed me and put me into a little tiny room in the back of the truck. The space was dark, tiny, and scary. I was so tired I didn't care.

The truck came to a stop. Some dogs were jumping at the wire as she led me through to my cage. Some dogs were at the back of their kennel scared, tail and head down. At least this place was cool. I had fresh water, food and a comfortable bed. Maybe my people would visit me here and take me home.

I did not realize this place would be my home for almost a year. The shelter people took good care of me. They were a lot of people visiting everyday. Some of them would even take me for a long walks, brushed me, and played fetch with me but no one ever took me home. Where is my family to love?

One day one of the volunteers started spending more and more time with me. She told me I was "such a good boy", smart and friendly. One day the lady came to visit with her husband. We walked around, played ball. But then sadly I was led back to my kennel.

The next day that same nice lady and her husband came back to see me. This time it was different. She brought two dogs from her house to visit me. Their names were Daisy and Tiny. We seemed to get along pretty well. The woman and her husband seemed happy.

*(continued)*



## I'M NEMO ... *continued*

A little later I saw the lady and husband walk up to my kennel. They had a leash. I was so excited. When they walked me to their car I saw a brand new dog bed with a blanket and toys. We stopped in front of a yellow house. They opened the door and took off my leash. I started running and jumping for joy. I even had a blue plastic pool. Here was Daisy and Tiny too, my new family. She put a collar on me with dog tag, an ID tag. With all of this on my collar, she told me if I ever decided to wander again I would be returned home promptly. I love my new home. My lady tells me everyday how much she loves me and how special I am. Every day we go for walks, play frisbee, and fetch. I'm a Lucky dog!

The last three years have been amazing. I love to be with people especially children. I went to school to become a Reading Paws Dog. I attended classes every week for almost a year. Now I get to visit the Douglas County Library and Scarselli Elementary School. Do you know what I do there? Children read to me!!! I am so lucky. The children are such good readers. There is nothing like a good book. Sometimes I look as though I am asleep, however, I am just relaxed and listening quietly. I have a special blanket, a special vest, and I get lots of hugs. I want us to be the best of friends. What a life I have now, can you believe it? I even had my picture in the newspaper. I hope to see you soon at the library or at school.

Your Furry Friend,  
Nemo



## HOD LIKED CATS AND FLYING

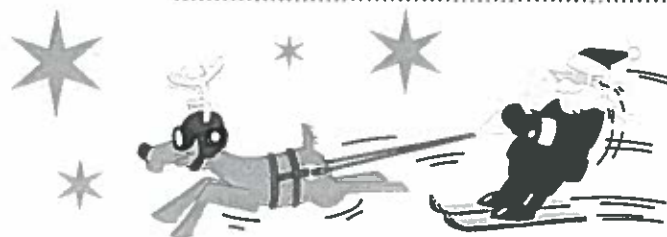
*Submitted by Diana Furness, DAWG Member*

I was introduced to Howard "Hod" Taylor's life by my friend Sandy G. when she recently presented a generous check from his estate for a donation to DAWG. Hod died on August 19, 2016, one day before his 97th birthday. Sandy was his friend and helped him manage his affairs in his last years.

Lt. Taylor was a WWII fighter pilot in the Army Air Force who received the Distinguished Flying Cross "for extraordinary achievement while participating in aerial flight as a pilot of a P-38 type aircraft' against German aircraft on Oct. 7th, 1943. He worked for Soar Minden for several years.

Hod didn't have any family but he sure liked cats. A cat came in the gliderport in the winter of 1975, cold, hungry and scared. Hod, who had a soft spot in his heart for the under-dog (or under-cat in this case), took him in and they became the best of pals. Hod named him Charles Taylor Cat. Hod also took care of other stray cats that hung around the hanger, providing small "cat" housing, food and safety. Cats were family to Hod. ♥

*Rest in Peace, Hod. You will be missed by friends.*



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OWNER,

775-392-1375

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SUITE G

775-315-6408 GARDNERVILLE, NV 89410

## Kathy Munson

---

**From:** Mary Wood  
**Sent:** Thursday, December 01, 2016 7:27 AM  
**To:** Amy Dodson; Kathy Munson; Linda Wilson  
**Subject:** FW: Public FAX24 for Douglas County Public Library

FYI

Mary

**From:** PublicFax Server A (GM2) [<mailto:a2server@faxvend.com>]  
**Sent:** Thursday, December 01, 2016 12:43 AM  
**To:** Mary Wood <[mwood@douglas.lib.nv.us](mailto:mwood@douglas.lib.nv.us)>  
**Subject:** Public FAX24 for Douglas County Public Library

ACTIVITY REPORT FROM: 11/01/2016 TO: 11/30/2016	
Location ID:	0582
Location:	Douglas County Public Library
Prepaid Fax Cards Transactions:	0
Credit/Debit Card Fax Transactions:	25
Credit Card Sales:	\$131.14
Commissions:	\$8.73

## Kathy Munson

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**From:** Mary Wood  
**Sent:** Tuesday, January 03, 2017 10:49 AM  
**To:** Amy Dodson; Kathy Munson; Linda Wilson  
**Subject:** FW: Quarterly Public FAX24 for Douglas County Public Library

FYI

Mary

**From:** PublicFax Server A (GM1) [<mailto:aserver@faxvend.com>]  
**Sent:** Sunday, January 01, 2017 12:43 AM  
**To:** Mary Wood <[mwood@douglas.lib.nv.us](mailto:mwood@douglas.lib.nv.us)>  
**Subject:** Quarterly Public FAX24 for Douglas County Public Library

### ACTIVITY REPORT FROM: 10/1/2016 TO: 12/31/2016 Douglas County Public Library

Invoice	Date	Month	Loc ID	Location	Fax Cards	Credit Cards	CC Sales	Commissions
75327	10/31/2016	October	0582	Douglas County Public Library	0	37	\$143.55	\$11.21
76266	11/30/2016	November	0582	Douglas County Public Library	0	25	\$131.14	\$8.73
77207	12/31/2016	December	0582	Douglas County Public Library	0	24	\$81.43	\$1.57
<b>TOTAL</b>		<b>4-th Quarter</b>	<b>0582</b>	<b>Douglas County Public Library</b>	<b>0</b>	<b>86</b>	<b>\$356.12</b>	<b>\$21.51</b>